Students who are completing a note for the New York Law School Law Review are eligible to satisfy their Justice Action Center Capstone requirement through participating in the Justice Action Center Social Justice Law and Policy Institute. The Institute is a social justice “think tank” that addresses social justice law and policy issues through research, presentations, and publications. In order to participate in the Institute, students must satisfy the following requirements by Justice Action Center students who are members of the Law Review:

1. Submit your note topic and description for approval to Professor Marsico. Proposals are due to Professor Marsico, rmarsico@nyls.edu, with a copy to JAC administrator Lauren Porretta, lporretta@nyls.edu, by May 1, 2013. (You may submit your Law Review note topic proposal to satisfy this requirement.)

2. Satisfy all other Law Review requirements and receive credit for your note. Submit an electronic version of your completed note, along with a 250 word abstract, to Professor Marsico, rmarsico@nyls.edu, and Lauren Porretta, lporretta@nyls.edu, by April 1, 2014.

3. Submit an outline of your presentation to Professor Marsico. Outlines are due to Professor Marsico, rmarsico@nyls.edu, with a copy to Center Administrator Lauren Porretta, lporretta@nyls.edu, by April 1, 2014. We recommend that you use some sort of visual aid for your presentation, such as a powerpoint or handout. Each presentation will be twenty minutes, including fifteen minutes for the presentation itself and five minutes for questions. It is not easy to condense a significant research paper into a short presentation. We recommend the following outline:

   A. Introduction--What is your subject? Why is it important? What are your tentative conclusions? (2-3 minutes)
   B. Substance--What are the three or four most important things about your topic? (10 minutes)
   C. Conclusion--Restate your conclusion; what is your proposed solution? What is next with this issue?

4. Present panel discussions of the note topics. The panel discussions will take place between April 14 and May 1, 2014. We will inform you of the dates at the beginning of the Spring 2014 semester. You will be responsible for planning the panel discussions, including grouping the panelists by topic, identifying members of the outside community interested in each panel, preparing invitations for them, and inviting the guests to the panels. Each panel will be approximately one hour and include up to three speakers.

5. Attend a total of three capstone presentation sessions in addition to your panel. You must attend three capstone presentation sessions in addition to your panel, arriving at each session on time and remaining for all scheduled presentations during that session. Attendance will be taken and students arriving more than five minutes late or leaving early will not receive
credit for attending.

6. Submit a 500 word opinion piece for publication on JAC’s blog. Entries are due to Professor Marsico, rmarsico@nyls.edu, with a copy to Lauren Porretta, lporretta@nyls.edu, by May 1, 2014. The blog submission should essentially be a written summary of your presentation, following a similar structure.

7. Publish your note with the Justice Action Center Social Justice Law and Policy Institute Electronic Journal. We will return your note to you in August after the bar exam with suggested edits. Once you have returned the note to us with your approval of the edits, we will prepare a cover page, including the abstract, and return it to you for final approval. We will then publish your note in the annual edition of the Journal. We will send it to JAC’s distribution list of approximately 4,500 recipients and maintain your note on the JAC website.