May 27, 2019

This is the second installment of the "Grin and Bar It" newsletter. This newsletter will be emailed each week during the bar prep period to highlight important information.

YOU CAN DO THIS! YOU ARE ONE STEP CLOSER TO YOUR GOAL.

“Strive for progress, not perfection.” ~ unknown

Now that your bar preparation is underway, please know that NYLS is here for you every step of the way. We strongly encourage you to take advantage of available resources.

BAR EXAM FORMS

If you are sitting for the UBE in New York, you should have received your bar-coded handwriting sample and Certificate of Attendance from the New York Board of Law Examiners (NY BOLE). Both of these forms can be dropped off at the Registrar’s Office on the 5th floor of the C building, or emailed to registrar@nyls.edu.

The bar-coded handwriting sample may be either (1) signed and submitted in the presence of Registrar’s Office staff, (2) signed, notarized, and submitted via email to registrar@nyls.edu, or (3) signed and submitted via email for signature verification by Registrar’s Office staff.

Ms. Sharon Walsh in the Registrar’s office will send your bar-coded handwriting sample and your certificate of attendance via overnight mail to the BOLE. You will receive a Fedex tracking number after your materials are mailed to the Board of Law Examiners.

Documents are mailed a few days before the June 15th deadline. Do not panic if you receive a letter from the NY BOLE before June 15th stating they have not received your documents.

If you plan to sit for the bar exam in other States, please check that particular state board of law examiners website for their requirements and submit the necessary forms to the Registrar’s office.
as soon as possible. Please contact Ms. Sharon Walsh at swalsh@nyls.edu if you have questions.

**LAPTOP PROGRAM**

For the July Bar Exam, ExamSoft will be using the Examplify Enhanced Interface for Day 1 of the bar exam. Although it does not look much different from the existing interface, here are some helpful support items below:

- Webinar that goes through the interface. You can find it here.

You must also take the Mock Exam and upload the Mock Exam prior to the bar exam. Follow the instructions provided with your Laptop registration.

**BUILDING HOURS & STUDY SPACE**

Rooms C425 & C440 are reserved for July Bar Exam Studiers and may be used during campus hours. Do not leave any materials in the room overnight. Items left overnight will be discarded. Please have your NYLS ID with you at all times. Do not leave personal items unattended.

The Library’s hours during the Summer Semester (05/28 – 07/03) are:

- **Monday–Thursday:** 9:00 a.m.– 10:00 p.m.
- **Friday:** 9:00 a.m.– 8:00 p.m.
- **Saturday & Sunday:** 12:00 noon – 8:00 p.m.

The Library’s extended hours during July (07/05– 07/29) are:

- **Sunday:** 12:00 noon to 12:00 midnight
- **Monday – Thursday:** 8:00 a.m. to 12:00 midnight
- **Friday:** 8:00 a.m. – 8:00 p.m.
- **Saturday:** 12:00 noon – 8:00 p.m.

*The complete schedule for the campus and the Library is available on the portal.*

**ADAPTIBAR**

By now you should have received your log-in credentials for AdaptiBar. NYLS is providing this resource (free of charge). If you are having issues accessing AdaptiBar, please email Darlene Young, Administrative Assistant for Academic and Bar Success Initiatives’ at Darlene.Young@nyls.edu

**MBE / MEE / MPT WORKSHOPS WITH PROFESSORS BURKHALTER & KIPINIAK**

The schedule for Professor Burkhalter’s and Professor Kipiniak’s small group workshops covering the
MBE, MPT, and MEE is below. We hope you will put these workshops on your calendar now and plan to attend. Refreshments will be served.

**Morning MBE Workshops**: 10AM-12PM—**Room W220**—Monica Kipiniak

- Sunday, June 2nd - Torts
- Sunday, June 9th - Evidence
- Sunday, June 16th - Contracts
- Sunday, June 23rd - Real Property
- Sunday, June 30th - Criminal Law/Criminal Procedure
- Sunday, July 7th - Constitutional Law
- Sunday, July 14th - Federal Rules of Civil Procedure

**Evening MBE Workshops**: 5PM-7PM—**Room W220**—Monica Kipiniak

- Wednesday, June 5th - Torts
- Wednesday, June 12th - Evidence
- Wednesday, June 19th - Contracts
- Wednesday, June 26th - Real Property
- Wednesday, July 3rd - Criminal Law/Criminal Procedure
- Wednesday, July 10th - Constitutional Law
- Wednesday, July 17th - Federal Rules of Civil Procedure

*These workshops are open to all graduates with substantive coverage tracking the Barbri Bar Review schedule.

**MEE & MPT Workshops**: 1:30PM - 3:30PM —**Room W220**— Kirk Burkhalter

- Sunday, June 9 - MEE I
- Sunday, June 23 - MEE II
- Sunday, June 30 - MPT I
- Sunday, July 14 - MPT II

**Simulated MBE Exam & Review Session**: **Room W300**

**Exam**: Monday, July 22 - 5:30 PM - 8:30 PM
**Review:** Tuesday, July 23rd - 5:30 PM - 8:30 PM

**INDIVIDUAL MEETINGS**

Dean McQuillan, Professor Burkhalter, and Professor Kipiniak are available for individual or small group meetings to discuss questions or concerns you may have during your exam preparation. If you would like to schedule an appointment, please email directly at cynara.mcquillan@nyls.edu, kirk.burkhalter@nyls.edu, or monicak.kipiniak@nyls.edu.