



Student Code of Conduct and Academic Responsibility: Rules and Procedures

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Section 1: Expectations for Good Conduct and Academic Responsibility

- A.** The faculty, administration, and students all participate in preparing students to be responsible members of the legal profession. Achieving this purpose requires students to meet standards of academic integrity appropriate to graduate education, to display the high degree of professional responsibility required by the attorney's role in American society, and to observe principles of personal conduct that accord full respect for the rights of other members of the New York Law School (NYLS) community. The non-academic and academic conduct covered by this Code cannot be reduced to a comprehensive list of rules. Although Sections 2.A and 2.B of this Code of Conduct list some specific violations, students may be sanctioned for any substantial lapse of academic integrity, professional responsibility, or acceptable personal conduct toward other members of the NYLS community.
- B. Statement to Affirm Academic Integrity** – From time to time, all students will be required to write out and sign the following statement to affirm their academic integrity in completing their work at NYLS. Where it is required as part of an assignment, this statement will not count toward the word count, space limit, or time limit. For electronic submissions, typing out one's full name will suffice as the signature to the statement.

ACADEMIC INTEGRITY STATEMENT:

"As a student of New York Law School, I affirm that this is my original work and I have not relied upon nor shared prohibited materials. I will not reproduce or discuss any part of the assignment/exam in any form. I understand that any lapse in academic integrity is a violation of the NYLS Student Code of Conduct and Academic Responsibility and is subject to investigation and sanction."

Section 2: Grounds for Disciplinary Action

This Code applies to every person who attends or has attended NYLS in any capacity and with respect to conduct that occurs in person or online as it concerns or affects the School and any aspect of its operations, or any member of the NYLS community. This Code specifically applies to such conduct in or affecting the residents of any dormitory residence in which NYLS serves as an owner/lessor/licensor/agent to its students. It shall continue to apply to students who have graduated, withdrawn, or otherwise discontinued their relationship with NYLS, but only for activities that took place in the admission or registration process or while in attendance at the School.

- A. Non-academic conduct** for which disciplinary action may be taken pursuant to this Code of Conduct shall include, but is not limited to, commission of any of the following acts:
- 1.** Threatening or engaging in behavior, either in person or electronically, that may be characterized as menacing, disruptive, threatening to an individual's safety or well-being, abusive, disrespectful, violent, negligent, harassing, and/or bullying, against any member(s) of the NYLS community or other third-parties, or otherwise creating an environment that is not conducive to, or interferes with, the educational and professional objectives of NYLS;
 - 2.** Engaging in behavior that contravenes ethical and professional responsibilities and standards, including, but not limited to, making misrepresentations on bar applications or to potential employers, or otherwise intentionally using false or forged information;
 - 3.** Possessing, selling, distributing, or the unauthorized use of, alcoholic beverages, controlled substances, or weapons on campus, or any other conduct that violates NYLS's Drug and Alcohol or Weapons Possession policies;
 - 4.** Jeopardizing the safety, security, and well-being of the School and members of the NYLS community and third parties on the School campus;

5. Ignoring, refusing, or otherwise failing to comply with requests and instructions by NYLS employees, administrators, and security staff;
6. Failing to comply with NYLS disciplinary proceedings or sanctions;
7. Using NYLS property, computer and electronic equipment, or computer or electronic software and email to haze, bully, harass, malign, embarrass, ridicule, or abuse a member of the NYLS community;
8. Stealing or otherwise taking NYLS property or the property of individuals without prior authorization;
9. Intentionally or recklessly vandalizing or otherwise destroying or damaging NYLS property or the property of members of the NYLS community;
10. Wrongfully disrupting teaching and classroom activities, including misappropriating books or other learning materials;
11. Bringing unauthorized visitors onto campus;
12. Falsifying, or lying on, a School document or record;
13. Using NYLS facilities or property without authorization or inappropriately;
14. Smoking in prohibited areas;
15. Engaging in behavior that is prohibited under NYLS's Privacy Policy, Family Educational Rights and Privacy Act Policy, Sexual Misconduct Policy and addendum, Non-Discrimination and Harassment Policy and addendum, Whistleblower Policy, Weapon Possession Policy, Drug and Alcohol Policy, and Security and Fire Safety Policy. Note that for violations of these policies, NYLS may choose, at its sole discretion, which policies, and their protocols, to apply;
16. Engaging in conduct that is prohibited under any other School policy.

NYLS may determine, at its discretion, that conduct that occurs offsite that violates any of the above-established prohibitions shall be subject to the consequences set forth in this Code if it disrupts School operations, reflects adversely on the School, or interferes or threatens the safety of members of the NYLS community.

B. Academic conduct for which disciplinary action may be taken pursuant to this Code of Conduct shall include, but is not limited to, commission of any of the following acts:

1. Cheating on academic exercises, including:
 - a. Obtaining or giving assistance, unless by explicit authorization or instructions of the teacher or supervisor;
 - b. Submitting for credit substantially the same work as was submitted in another course (including Independent Study, law journal, Moot Court, clinic, or externship) or work prepared for any other purpose (including employment or volunteer work) except where the student, after full disclosure, obtains prior written permission from the instructor or supervisor of all such courses or work; and
 - c. Plagiarism, including:
 - i. Failing fully to credit sources of ideas or language by failing to cite the work of others, by failing to use quotation marks or to block indent language taken directly from the sources, or by otherwise failing adequately to acknowledge the sources used, and
 - ii. Otherwise submitting another's work as one's own.

2. Making any misrepresentation to any person in connection with admission to NYLS or the Bar, awards, financial assistance, or any other academic, financial, School or employment-related matter, whether prior to or after admission to NYLS.
3. Intentionally or recklessly doing, or attempting or threatening to do, any of the following:
 - a. Wrongfully depriving members of the NYLS community of books, materials, services or opportunities otherwise available.
 - b. Wrongfully interfering with or disrupting any of the educational programs or academic exercises of NYLS, including as a result of behavior in the classroom.
 - i. Regarding appropriate behavior in online and hybrid courses, the following applies to all such courses at NYLS to ensure a positive and safe learning environment for all members of the NYLS community:
 - Log in to class meetings in advance of the stated start time for the class prepared to learn.
 - Attendance will be taken virtually. Please follow the instructions in each course syllabus to ensure that you are marked "present" when you attend class. It is each student's responsibility to ensure that their attendance is properly recorded.
 - To foster the greatest connection and engagement possible, students are asked to keep on their video during class meetings. NYLS will supply an NYLS backdrop that should be used if the student's device will support it. If not, or if the student is unable to keep on the video for any reason, the student should upload to their account profile a professional photograph of themselves suitable for use on LinkedIn so that the instructor and other students can see a visual representation of the student when their video is turned off. (NYLS backgrounds are available for download on the NYLS Portal as well.)
 - Instructors will call on students using the "Participants List" in the online classroom tool (Zoom/MS Teams/ etc.). Please make sure that your "profile" corresponds to your name on the class roster. In any instance where your profile may appear differently, please alert the professor, their teaching assistant and their faculty assistant as soon as possible.
 - Unless you are speaking, please keep the "mute" option selected to minimize unnecessary background noise.
 - Please use the "raise hand" function in the "Participants List" to volunteer and lower your hand after you have spoken.
 - All students are expected to be active participants in class regardless of their physical location during class; this includes break-out groups as well as in the larger group sessions.
 - When the Chat function is enabled, it is limited to course-related communication only. Please chime in with questions and answers when invited by the instructor. Please refrain from making comments that do not contribute to academic discourse or are unprofessional in tone and tenor. Specifically, communications that are rude, bullying, harassing, joking, mocking, detracting from or otherwise unrelated to the course are strictly prohibited.
 - To help ensure that all students are able to focus on class, please do your part to minimize distractions caused by misuse of the chat function; unnecessary noise or chaos in your personal background; and any other such behavior that would be considered disruptive in a traditional classroom setting.
 - Please be mindful of each other's privacy. Do not "pin" other students during online class meetings. Do not take screen shots of online class meetings.
 - Most class meetings will be recorded. Please communicate with your professor if you have any concerns related to the recording.
 - ii. Wrongfully obstructing the operations of the Academic Responsibility Committee.

C. Dean's Actions Not Limited

1. Nothing herein shall limit the authority of the Dean, administration, or faculty to enforce the financial policies or academic rules of NYLS including but not limited to examination and attendance rules.
2. Nothing herein shall limit the authority of the Dean to revoke or withdraw admission to NYLS for failing to meet admission requirements, or to revoke or alter an award of financial aid.
3. Notwithstanding the provisions of this Code, the Dean may take action to deal with situations of an emergency nature posing a threat to the safety or health of the NYLS community or the integrity of the programs or property of the School. Such emergency action may involve suspension of the Student for a period of time deemed appropriate by the Dean, delaying the granting of credits or the posting of grades to the Student's transcript, or the suspension of graduation of the Student pending the completion of proceedings under these rules. Having determined that emergency action is required, the Dean shall inform the Chair of the Academic Responsibility Committee of such action. The Chair shall then proceed according to the provisions of this Code with respect to a decision about the status of the Student.

Section 3: Academic Responsibility Committee**A. Appointment of the Committee**

The Dean shall appoint an Academic Responsibility Committee, consisting of the following (none of the persons appointed may serve simultaneously on the Academic Responsibility Committee and the Academic Status Committee):

1. Faculty

From among the full-time faculty—a Chair for each Investigation Panel (if there is more than one Investigation Panel, one of the Chairs will serve as Chair and Convener of the Committee), two Hearing Panel members, and one additional faculty member for each Investigation Panel.

2. Administration

From among the administration—one Hearing Panel member and one member for each Investigation Panel.

3. Students

Two students for the Hearing Panel.

- a. Student members shall be appointed annually, commencing at the beginning of the fall semester, and shall serve until a successor is appointed.
- b. A student who has been appointed to a Hearing Panel may continue to serve after graduation on any case in which the student has already participated, but not after termination of the student's status for any other reason.
- c. A student who is or has been the subject of a proceeding under this Code shall be suspended from the Committee, but may be reinstated, in the discretion of the Chair and Convener, if the investigation is complete and there have been no sanctions against the student.

4. Alternates

The Dean may appoint alternates as needed.

B. Officers of the Committee

The Dean shall designate a faculty member to be the Chair and Convener of the Committee. For each Investigation Panel, the Dean shall designate, in consultation with the Chair and Convener, from among the faculty and administration members, one member of the Committee to serve as Secretary, and one member to serve as Fact Finder. Such designations shall be made when new Committees are appointed, and may be changed by the Dean at anytime, either for a particular case or for a period of time.

1. Investigation Panel Chair

For each Investigation Panel, there shall be an Investigation Panel Chair. The Investigation Panel Chair shall coordinate all activities of the Committee, preside at all meetings, and be the person through whom faculty, students, the Student under investigation (the "Student"), and other interested parties communicate with the Committee. The Investigation Panel Chair, or their delegate, should generally keep the Student informed of the Committee's procedures and the Student's rights and obligations. The Investigation Panel Chair shall vote as a Member of the Investigation Panel and as a member of the Hearing Panel.

2. Secretary

The Secretary shall keep the records relating to Committee business, and assist the Investigation Panel Chair in the preparation of official correspondence and reports. The Secretary may serve as the primary contact for the Student and other persons related to the matter. The Secretary shall vote as a member of the Investigation Panel.

3. Fact Finder

Except as otherwise directed by the Investigation Panel, the Fact Finder shall conduct a preliminary inquiry, consult witnesses, locate documents, and gather relevant information for presentation to the Investigation Panel and the Hearing Panel. The Fact Finder is responsible for gathering and presenting information in an impartial and thorough manner, and must convey information that is likely to either exonerate or implicate the Student, or materially mitigate responsibility. The Fact Finder shall vote as a member of the Investigation Panel, and shall present information to the Hearing Panel, but shall not participate in deliberations or votes of the Hearing Panel.

C. Investigation Panel

The Investigation Panel shall be composed of the Investigation Panel Chair, the Secretary, and the Fact Finder. The purpose of the Investigation Panel is to conduct a simple and expeditious preliminary assessment of the evidence to determine whether a Hearing is necessary. Two members of the Investigation Panel shall constitute a quorum, but may make decisions and take action by mutual consent without prior notice to the other member only when all three members of the Investigation Panel cannot reasonably convene.

D. Hearing Panel

The Hearing Panel shall be composed of all faculty, administration, and student members of the Committee, except (i) the Fact Finder of the Investigation Panel hearing the case shall not participate in the deliberations of the Hearing Panel, and (ii) the Secretary of the Investigation Panel may participate in deliberations of the Hearing Panel as a non-voting member. A Fact Finder or Secretary may participate in deliberations and vote on any case brought to the Hearing Panel by an Investigation Panel on which they do not serve. A quorum shall consist of at least five voting members of the Hearing Panel. The Hearing Panel shall act by majority vote of those present. In the discretion of the Chair, alternates may receive notice of and may be asked to attend hearings of the Hearing Panel, but shall not participate in the deliberations or vote unless they are serving in place of a member of the Committee with respect to the matter before the Committee.

E. Membership of the Panels

Upon learning the name of the Student, or after hearing the nature of the possible Code violations, any member of the Investigation Panel or Hearing Panel may decline to serve on the Panel if they believe themselves incapable of playing an unbiased role in the case, or believe that participation would create an appearance of impropriety. In such an event, the Investigation Panel Chair shall notify the designated alternates. Once the Hearing Panel has begun consideration of a case, the members of that Panel shall continue to constitute the Panel for that case until final disposition, notwithstanding the appointment of a new Academic Responsibility Committee or the designation of different Panels for other cases. If a member of a Hearing Panel becomes unavailable, alternates shall only serve on the Panel if they have attended the Hearing under Section 5, or by majority agreement of the other members of the Panel after hearing any objections from the Student.

Section 4: Investigation**A. Reporting Possible Violations**

All faculty, staff, and students are expected to report, and to cooperate in the investigation of, and any subsequent Hearing related to possible violations of this Code. Any person may report a possible violation by bringing the matter to the attention of the Committee, preferably in writing.

B. Notice to the Fact Finder and Investigation Panel

Upon receiving a report of a possible violation, the Chair or their delegate shall, within two business days of receiving the report, notify the Fact Finder and the Investigation Panel about the possible violation. The Fact Finder shall conduct a Preliminary Inquiry within a reasonable time of being notified.

C. Fact Finder's Preliminary Inquiry and Report

The purpose of the Fact Finder's preliminary inquiry is to gain a basic understanding of the allegations and determine if the facts alleged could violate this Code, or should be addressed by another School policy. The Fact Finder may meet with the reporting party, the Student, or any other person (preserving, if possible, the anonymity of all parties) to discuss the facts underlying the complaint. Before the Fact Finder questions the accused Student, the Student shall be informed of the general nature of the allegations reported and be given proper notice (see Section 4.E). The Fact Finder's preliminary findings shall be shared with the Investigation Panel. Nothing in the Code shall preclude fact gathering from being conducted remotely as the circumstances dictate.

D. Investigation Panel Preliminary Consideration

The Investigation Panel shall consider the Fact Finder's preliminary findings. Based on its timely review, the Investigation Panel may then: (i) decide not to proceed further with an investigation, with or without prejudice to reconsideration at a later time, because the conduct complained of does not violate this Code; (ii) refer the matter to the appropriate committee because the conduct complained of falls under another School policy; (iii) proceed with an investigation into the allegations, pursuant to the following subsections of this Code, because the conduct complained of may violate this Code (the "Investigation"); or (iv) where the preliminary inquiry yields all of the required facts, directly proceed to one of the actions described in Section 4.H.

E. Notice of Investigation

The Committee's first communication with the Student shall include official notice of an investigation, preliminary or otherwise, into allegations of conduct that may be in violation of this Code. The Secretary shall prepare a notice for delivery by email to the Student's NYLS email address containing substantially the following information:

1. A description of the allegations under investigation with reasonable specificity but, if possible, without compromising the confidentiality of the investigative process.
2. The proposed date and time for any requested meeting with the Investigation Panel. The Chair may consult with the Student or the Student's Advisor (see Section 8) and the members of the Investigation Panel to try to find a mutually convenient meeting time, but the Investigation Panel may set any reasonable time not less than forty-eight hours from the time notice is given.
3. A copy of this Code.

F. Investigation

In addition to the Student, the Investigation Panel may request the cooperation of any person with potentially relevant information, or solicit written statements or documents from any person with potentially relevant information. The Investigation Panel will keep all information gathered in the course of the investigation confidential to the greatest extent possible.

G. Investigation Report

At the conclusion of the Investigation, the Investigation Panel shall prepare a written report of its findings, including: (i) a summary of the witness testimony; (ii) an assessment of the credibility of any witnesses, including the Student; and (iii) the Investigation Panel's findings of whether, based on clear and convincing evidence, a violation of the Code occurred (the "Investigation Report").

H. Actions of the Investigation Panel

Based on the findings contained in the Investigation Report, the Investigation Panel may take any of the following actions:

1. Determination of No Violation

If the Investigation Panel decides that there is no clear and convincing evidence of violation of this Code, the Investigation Panel shall close the matter, with or without prejudice to reconsideration at a later time. A No Violation Determination Memo shall be sent to the Student.

2. Determination of Violation—Disposition Without a Hearing

If the Investigation Panel determines that, there is clear and convincing evidence, of violation of this Code, the Investigation Panel must propose to the Student a disposition without a Hearing, with findings of fact and sanctions (the "Disposition Without a Hearing Memo"). The Investigation Panel should make this determination based on all of the information then before the Investigation Panel, including its judgment of the credibility of the witnesses.

- a. If the Student elects to accept the proposed Disposition without a Hearing and accompanying sanctions, then there will be no Hearing, and the disposition will be ratified by the Student's signing and the Dean counter-signing the Disposition Without a Hearing Memo. Depending on the contents of the Disposition Without a Hearing Memo, the signed and counter-signed document may appear in the Student's permanent student file.
- b. If the Student rejects the proposed disposition and accompanying sanction, the Student is entitled to a Hearing.

3. No Determination—Call for a Hearing

If the Investigation Panel determines that the Investigation Report does not provide sufficient information to determine whether or not a violation of this Code has occurred, the Investigation Panel by majority vote may require a Hearing.

Section 5: Hearing

A. Notice of Hearing

To apprise all participating and presiding of the complete details, the Secretary shall prepare a Notice of Hearing. The Notice of Hearing shall contain: (i) a description of the allegations under investigation with reasonable specificity; (ii) the Investigation Report and the Disposition Without Hearing Memo, if applicable; (iii) a copy of all relevant materials collected during the Preliminary Inquiry and Investigation and (iv) a copy of this Code. A copy of the Notice of Hearing shall be sent to the Student by email, and copies distributed to members of the Hearing Panel.

B. Calling of Hearing

Upon the Calling of a Hearing pursuant to Section 4.H.2.b or Section 4.H.3, the Chair of the Hearing Panel shall contact the Student or the Student's Advisor and the members of the Hearing Panel to arrange a Hearing date. The Hearing Panel may set any reasonable time not less than forty-eight hours from the time notice is given for the Hearing. All Hearings shall be closed and confidential.

C. Pre-Hearing Disclosure of Information

At least 48 hours before the Hearing, the Chair of the Hearing Panel should disclose to the Student or the Advisor the material information that they expect to be presented to the Hearing Panel, including that provided by the Student or Investigation Panel, and the names of all witnesses that the Chair of the Hearing Panel expects to call. The Student or the Student's Advisor should disclose the names of witnesses the Student expects to call at least 24 hours before the Hearing.

D. Conduct of the Hearing

The Fact Finder shall present evidence to the Hearing Panel. The Fact Finder, any member of the Hearing Panel, and the Student or the Student's Advisor may call or question witnesses, and may require testimony from any person, subject to the Chair of the Hearing Panel's discretion to set reasonable limits under Section 5.F. Refusal by any student to participate as a witness may be considered a violation of this Code. Nothing in this Code shall preclude a Hearing from being held remotely where circumstances dictate.

E. Record of the Hearing

The Secretary shall cause a record to be made of the Hearing, either by stenography or electronic recording. The Student may obtain a free copy of the record at the Student's request.

F. Rules of Evidence

Formal rules of evidence shall not apply. The Chair of the Hearing Panel, subject to overruling by a majority of the Hearing Panel, may disallow questions and set reasonable limitations upon the number of witnesses and the amount of time allowed for statements and for questioning.

G. Additional Related Violations

If in the course of the Hearing evidence of additional related possible violations has been presented, it shall not be necessary for the Hearing Panel to serve formal notice upon the Student, but the Hearing Panel, after giving the Student reasonable notice and an opportunity to be heard, may proceed to include such possible Code violations in its deliberations and report pursuant to Section 6.B.

H. Disposition Prior to Conclusion of the Hearing

If at any time during the Hearing a majority of the Hearing Panel believes that justice so requires, the Hearing may be discontinued, with or without prejudice, and an appropriate report prepared pursuant to Section 6.B. The Hearing Panel may at any time propose suggested sanctions in settlement of the matter, on the terms set forth in Section 4.H.2.

Section 6: Findings and Decision

A. Deliberations of the Hearing Panel

At the conclusion of the Hearing, the Hearing Panel shall conduct its deliberations in private. The decision that this Code has been violated shall be based solely on proof of clear and convincing evidence contained in the record made at the Hearing.

B. Report of the Hearing Panel

The Hearing Panel shall prepare a report setting forth a summary of witness testimony and the findings of fact, the determination that a violation has or has not occurred, any proposed sanctions, and the reasons therefore (the "Final Report"). The Final Report shall identify the vote on each finding and proposal, but not the votes of individual Hearing Panel members. The imposition of sanctions is governed by Sanctions in Section 9, below.

C. Dean's Review

The Hearing Panel shall present the Final Report to the Dean upon its completion. The Dean shall review the Final Report and adopt it as the final disposition of the matter, unless the Dean determines that the findings of fact of the Panel are not supported by clear and convincing evidence, or that the recommended sanctions are excessive, or both. The Dean may adopt the Hearing Panel's findings of fact but reject the Hearing Panel's recommended sanctions, and may substitute such sanctions as the Dean finds to be justified by the record, provided that the Dean shall not adopt any sanctions more stringent than those recommended by the Panel.

Section 7: The Student's Rights and Responsibilities

A. Cooperation of the Student

At all stages of the process set forth in Sections 4 and 5 above, the Student's refusal to appear or cooperate by answering questions may result in adverse inferences by the Investigation Panel and Hearing Panel. Reasonable extensions of time to meet with the Fact Finder, Investigation Panel, and Hearing Panel may be granted at the discretion of the Fact Finder, Investigation Panel, and Hearing Panel.

B. Hearing

The Student has the right to attend the Hearing, obtain the assistance of an Advisor (described in Section 8), and to call and to question witnesses. If the Student elects to testify at the Hearing, the Student will be deemed to have consented to answer questions of the Hearing Panel relating to the allegations under investigation.

C. Confidentiality

In order to maintain the integrity of the investigation or hearing process, NYLS will keep all matters confidential to the greatest extent possible.

Section 8: The Advisor

A. Right to an Advisor Prior to Hearing

The Student shall be entitled to the assistance of an Advisor, who may be an Attorney. NYLS shall not pay for any such Advisor. The Advisor may accompany and advise the Student at all proceedings preceding a Hearing.

B. Right to an Advisor at Hearing

The Advisor may appear with the Student at the Hearing, and may question witnesses on the Student's behalf, but may not testify to facts unless invited to do so by the Hearing Panel.

C. List of Advisor Volunteers

The administration of NYLS shall invite interested professors, administrators, students, and alumni to indicate their willingness to serve as Advisors without compensation. The administration shall make the list of such volunteers available to any Student requesting it. After talking to the Student, any volunteer may decide whether or not to act as the Student's Advisor, but shall in any event treat all information acquired in the course of an Investigation, including relating to the decision whether or not to act as a Student's Advisor, as confidential. NYLS assumes no responsibility for finding an Advisor, or for the quality of an Advisor's assistance.

Section 9: Sanctions

The Committee shall have discretion to adopt any sanction it deems appropriate by majority vote of the members of the Investigation Panel or, if the case has proceeded to a Hearing, by majority vote of the members of the Hearing Panel, constituted for the case. The Committee shall bear in mind the seriousness of the offense, may impose sanctions including but not limited to one or more of the following: expulsion, suspension, reprimand, permanent notation on the record of the Student, restitution, adjustment of a grade, loss of credit for a course or excluding, barring or deleting from the Dean's List or Dean's List-High Honors. All students should be aware that the result of the sanction may have an impact on eligibility for scholarships and/or admission to the bar.

Section 10: Publication and Precedent

The Final Report, redacted to protect the identity of the Student and other participants in the proceedings, shall be compiled and maintained by the Office of the Dean, and may be requested by a Student defending an allegation of a violation of this Code for the sole purpose of their defense. Recognizing that each case presents its unique factual circumstances, the Hearing Panel shall not be required to treat as binding precedent any of its prior reports or decisions.

Section 11: Applicability

Provisions of this Code supersede the provisions of any prior NYLS regulation as to matters embraced within this Code, unless other policies are specifically acknowledged herein. Violations of such other policies may also be considered violations of this Code.

Section 12: No Prejudicial Errors

Any error, defect, or irregularity in, or variance from, these rules which does not affect substantial rights guaranteed by this Code, shall be deemed harmless.

Section 13: Changes to the Code of Conduct

NYLS reserves the right to update, amend, delete, or otherwise change this Code without prior notice to the NYLS community.

Section 14: Definitions

"Advisor" means the Student's Advisor selected pursuant to Section 8 of this Code.

"Chair and Convener" is the Chair of the Academic Responsibility Committee and will serve as the Chair of an Investigation Panel. When there is more than one investigation panel, the Chair and Convener will coordinate the assignment of cases to the investigation panels.

"Code" means this Student Code of Conduct and Academic Responsibility: Rules and Procedures.

"Committee" means the Academic Responsibility Committee, as constituted under Section 3 of this Code.

"Dean" means the Dean of NYLS, but may also include such other persons as the Dean may designate to administer the duties of the Dean.

"Full-time Faculty" means all full-time employees of NYLS who have an instructional role.

"Hearing Panel" means the Hearing Panel designated in Section 3.D conducting a Hearing under Section 5 of this Code.

"Investigation Panel" means the Investigation Panel designated in Section 3.C exercising its powers under Section 4 of this Code.

"The Reporting Party" is the person reporting a possible violation of the Code under Section 4.A, and may include a member of the Investigation or Hearing Panels.

"School" or "Law School" means New York Law School.

"The NYLS community" means the administration, faculty, students, employees and alumni of NYLS, and, in the discretion of the Chair or the Dean, other persons from outside the School who have been involved in the matters under investigation.

"The Student" means the student or other person under investigation or against whom proceedings have been commenced pursuant to this Code.