



**WE ARE NEW YORK'S LAW SCHOOL**

**STUDENT REQUEST FOR FORMAL ADMINISTRATIVE HEARING**

**Family Educational Rights and Privacy Act**

Submit to: Office of the Registrar

Name: \_\_\_\_\_

Student ID number: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_

I request a formal hearing concerning correction of what I believe to be inaccurate or misleading information contained in my education records, or information that can be considered an invasion of my privacy.

The following education record(s) is/are being contested:

I am contesting the information because:

I understand that I will be notified in writing of the date, time, place, and procedures for the hearing.

Student's signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Revised July 2020**