



WE ARE NEW YORK'S LAW SCHOOL

Thirty-Second Annual Campus Security Report and Fourteenth Annual Fire Safety Report

**Annual Report for the Period of
September 1, 2022 – August 31, 2023**

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A Year in Review

A Message from Paul Repetto, Vice President of Facilities & Building Operations

We are pleased to present the Thirty-Second Annual Campus Security Report and Fourteenth Annual Fire Safety Report.

This Report was prepared by the Office of Security and Life Safety in compliance with the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act and is intended to communicate vital statistics and information to all current and future members of the New York Law School community. This Report includes information about our safety procedures and policies, along with current crime and fire safety data for the past three years, as mandated by federal law.

The Office of Security and Life Safety is committed to providing the New York Law School community with the finest service possible to make our campus a safe and welcoming environment for all. Our security team is made up of seasoned professionals, including employees of New York Law School and others employed via contract services through our partner Quality Protection Services (QPS). The Office's initiatives over this past year included working with various departments and community members to improve operations to make our campus a safe place for every community member.

This year brought a major change in our security provider as Mulligan Services Corporation (MSC) was replaced by Quality Protection Services (QPS) effective July 31, 2023. We would like to thank MSC for their five years of dedicated service and look forward to working with QPS. In addition, we anticipate various safety and security improvements being implemented in the coming year.

Finally, we would like to thank each member of the community for collaborating with us to keep our campus safe during this reporting period and we look forward to being of continued service to you as campus activities return to normal. We also acknowledge the dedicated in-house security team members, as well as the entire contract services team as follows:

- Sean Frett Manager of Security and Life Safety
- Roy Seda NYLS Supervisor
- Halbert Pacheco NYLS Supervisor
- Rosina Bolston NYLS Supervisor
- Steven De Jesus QPS Supervisor
- Anthony Felder QPS Fire Life Safety Director

The Law School provides printed copies of this annual security and safety report for students through the Office of Student Life (Office: 57 Worth Street, Fifth Floor, 212-431-2851), for prospective students through the Office of Admissions (Office: 185 West Broadway, First Floor 212-431-2888), and current and prospective employees through the Office of Human Resources (Office: 55 Worth Street, Third Floor, 212-431-2131). There will also be copies of this annual security and fire safety report and other health and safety brochures available from the literature rack on the first floor of 55 Worth Street. This annual security and fire safety report is also available at the Offices of Facilities Management,

Security and Safety, Student life, Admissions and online at <https://www.nyls.edu/about/policies-and-reports/>

As we progress into the next reporting period, we look forward to building upon the strides we have made together this past year and look forward to a better future for all.

The Clery Act

The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, more commonly known as the Clery Act, was named in memory of Lehigh University first-year student Jeanne Clery, who was assaulted and murdered on April 5, 1986, in her residence hall by a fellow student she did not know. The Clery Act requires all colleges and universities that participate in any federal program to do the following:

- Publish an annual report by October 1 that contains all campus crime and fire safety statistics for the past three years as gathered by the Office of Security and Life Safety.
- Issue emergency notifications involving health or safety to all community members.
- Maintain a public fire log record of any fire that occurred on campus, including student housing.

You may view the statistics reported to the Office of Post-Secondary Education by visiting their website, <https://ope.ed.gov/security>. Compliance with the Clery Act does not violate FERPA or any other law. Community members who report crimes or are involved in any aspect of compliance are protected from retaliation.

Timely Warning and Emergency Notifications Policy

In the event of criminal activity that constitutes a serious or continuing threat to members of the campus community, occurring on the New York Law School (also known as the “Law School” or “NYLS”) campus, or on certain other property, a campus-wide Timely Warning will be issued to all students and employees. The intent of a timely warning is to aid in the prevention of similar crimes and to help members of the NYLS community protect themselves.

Anyone with information regarding criminal activity that may warrant a timely warning should immediately report the circumstances to Paul Repetto, Vice President of Facilities & Building Operations, at paul.repetto@nyls.edu or 212-431-2836. In an emergency, please call 911.

NYLS will without delay, and taking into account the safety of the community, determine the content of the notification and initiate the notification system unless issuing the notification will, in the professional judgment of responsible authorities, compromise efforts to assist a victim or to contain, respond to or otherwise mitigate the emergency.

To view the complete Timely Warning and Emergency Notifications Policy, go to <https://www.nyls.edu/timely-warning-and-emergency-notification-policy>

Marketing of Credit Cards Strictly Prohibited

Article 129-A, Section 6437 of the New York State Education Law prohibits the marketing of credit cards except within specific guidelines stated by law. The Law School has adopted this guideline as its marketing policy. The open advertising, marketing, or merchandising of credit cards to faculty, students, or employees is prohibited. The Law School has an ATM that is operated and maintained by a private contractor in the lobby of the west campus for members of the Law School community and visitors.

Crime and Fire Records

The Office of Security and Life Safety maintains all records at the Security Command Center, Room W102.2, located in the West Campus Building. All incidents reported to the Office of Security and Life Safety are entered into the daily log and a separate incident report is generated. In all public logs, the victim's or alleged perpetrator's personal information is excluded.

Advisory Committee on Campus Security

The NYLS Advisory Committee on Campus Safety is made up of faculty, students, and employees who review current campus security policies and procedures and make recommendations for improvement. The committee is chaired by a faculty member and the Vice President of Facilities and Building Operations acts as a liaison to the Committee. The Committee held various meetings during this reporting period to improve safety on the campus; one such meeting on campus security was held on March 6, 2023, and another meeting on Article 129 took place on June 13, 2023.

Emergency Preparedness, Evacuation, and Notifications

The New York Law School Office of Security and Life Safety continually assesses the operational needs of the community and meets on a bi-weekly basis. The fire organization and brigade teams, made up of employees within the Law School community, receive training on-campus by the Office of Security and Life Safety before the fall and spring evacuation drills. All members of the Office of Security and Life Safety receive their semi-annual security guard and Cardiopulmonary Resuscitation (CPR) training in-house from certified members of the security team. New York Law School is also a New York State certified school for Security Guard Services.

Evacuation drills are conducted at the Law School campus three times per year. During each evacuation drill, all community members are directed to the primary and secondary assembly areas located on West Broadway and Varick Streets between Leonard and Franklin Streets.

Emergency notification tests via the NYLS Notify system are conducted monthly for key members of the Office of Security and Life Safety and two times per year for the entire Law School community. The results of such emergency tests are then documented and reviewed by the Vice President of Facilities & Building Operations. Any recommendations for changes or improvements following such drills and tests are also documented. Issues

impacting operations at the campus are posted on the Law School's emergency web page, <http://emergency.nyls.edu>, and are disseminated to students and staff through mass email or the Notify NYLS system.

The Office of Security and Life Safety will always respond to reports of emergencies or dangerous situations on the Law School campus. Campus security personnel who respond will assess the situation and determine if the event presents a serious threat to the Law School community that requires elevation to the proper authorities and will coordinate the response and communications. Any member of the Law School community who is presented with an emergency can dial 911 from the nearest campus phone, which will trigger a notification and response from campus security and notify the New York City Police Department (NYPD).

Security officers are provided guidance and receive training on how to respond to emergencies, including situations that require fire department and/or medical employee assistance. The officers are required to report all situations that might result in injury to people, loss, or damage to personal and Law School property and all other violations of the law to their supervisor, the Vice President of Facilities & Building Operations, and/or the Facilities Director of Maintenance.

Notify NYLS

All community members should keep their current contact information up to date to receive important messages regarding campus operations. All NYLS Staff log onto <https://notifynyls.bbcportal.com/> and students log onto <https://go.nyls.edu>. Notify Emergency Tests to the NYLS community were conducted on October 18, 2022 (Fall) and April 21, 2023 (Spring). Tests for key personnel such as security staff and supervisors are performed on the last Wednesday of each month.

Office of Security and Life Safety

The Office of Security and Life Safety is committed to the safety of each Law School community member and is made up of various employees of NYLS and our contract service provider, Quality Protection Services (QPS), which replaced Mulligan Services Corporation effective July 31, 2023. Security is present at the campus 24 hours a day, seven days a week regardless of whether the campus is open or closed.

The Office of Security and Life Safety provides Fire Life Safety Directors (FLSDs) who are present between the hours of 7 am and 11 pm Monday through Friday and 7 am to 3 pm on weekends when the campus population meets or exceeds New York City Fire Department (FDNY) requirements. The Security Command room is in the West Campus building, room 102.2, in the freight lobby that leads to Leonard Street.

Sean Frett, the Manager of Security & Life Safety, oversees all aspects of Security and Life Safety at the Law School under the Vice President of Facilities & Building Operations and oversees all training programs as the instructor, including the NYS certified training school and various training courses each security officer receives.

During this reporting period, the Office of Security and Life Safety responded to various incidents in and around campus to assist those community members who had

questions and/or concerns. Additional personnel were assigned accordingly when required at the campus. During this reporting period, twelve (12) incident reports were filed as follows: three (3) FDNY alarm activations; three (3) aided injury reports for community members; four (4) harassment reports; one (1) petty theft report; and one (1) non-community member incident associated with the adjacent residential tower.

The Office of Security and Life Safety is staffed by approximately thirteen (13) full-time personnel licensed by the State of New York as Security Officers, under the supervision of the Vice President of Facilities & Building Operations. As such, the authority of the Office of Security and Life Safety personnel to reasonably detain individuals suspected of criminal activity on the campus is the same as any property owner or their designee. These security officers are unarmed and do not possess police powers. They are stationed at fixed command posts throughout the campus as follows:

- **West Campus Desk** **185 West Broadway** 24 hours per day, 7 days per week
 - **Center Campus Desk** **55 Worth Street** 7 am to 7 pm Monday to Friday
(Except holidays)
 - **East Campus Desk** **57 Worth Street** Non-operational always except for construction
- **Mission and Statement**

At New York Law School, the security and safety of the campus community and visitors is always our top priority. The Office of Security and Life Safety takes a proactive approach to campus security, safety, and emergency preparedness by providing a broad range of services that meet the needs and expectations of a safe community. Our goal is to maintain the safety and security of all persons and property at NYLS. Most importantly, campus safety is a collective and collaborative effort; personal safety is a partnership at NYLS between those whose responsibility it is to develop and enforce policies and procedures and the community whom we serve.

Every tour consists of one security officer who performs interior and exterior patrols as necessary and enters their findings into LogCheck, which is a mobile tool to assist staff with logging their activities during and upon completion of their shift.

- **Cooperative Partners**

The Office of Security and Life Safety works closely with the NYPD 1st precinct and the NYPD community affairs division, located close to the Law School at 16 Ericsson Place. On May 1, 2015, NYLS and the NYPD entered a Memorandum of Understanding (MOU) to investigate criminal offenses involving violent felonies and/or missing students at the Law School.

The Office of Security and Life Safety maintains communications with the NYPD via subscription to CityWide-CityLink, which provides direct contact and critical incident broadcasts throughout New York City. The Office of Security & Life Safety also partnered up with the [Citizen](#) team to get real-time notification of events happening around the NYLS Tribeca campus.

The Office of Security and Life Safety also works closely with the local firehouse FDNY Engine 7, Ladder 1, Battalion 1, located nearby at 100 Duane Street, to ensure the Tribeca campus is always following applicable laws and regulations. The Office of Security and Life Safety also coordinates on occasion with US Secret Service, State Department, and FBI officials when dignitaries, government officials or high-profile visitors come to our Law School campus.

- **Investigations**

Section 6434 of the State of New York Education Law requires college and university security departments to report violent felony offenses as defined in subdivision one of Section 70.02 of the New York State Penal Law. Should a violent felony offense occur at, or on the grounds of, a college or university, the local police authority must be promptly contacted. If a violent felony occurs at or on the grounds of the Law School, the most senior security employee on duty will contact the NYPD for assistance and notify the Vice President of Facilities & Building Operations. If the situation warrants, emergency medical services personnel will also be notified. The security supervisor will direct other security employees to secure the location where the incident took place to preserve possible evidence until the arrival of the police. All security and Law School employees will assist the NYPD with their investigation in compliance with the State of New York Education Law. The Law School community will be notified of this incident promptly, consistent with our Timely Warning and Emergency Notifications policy (see page 3). The security officer involved will prepare an incident report which includes the observations of all witnesses. The security officer will submit the report to the security supervisor, who in turn will submit it to the Vice President of Facilities & Building Operations and senior Law School executives.

Access to NYLS Campus Buildings

The New York Law School Tribeca campus is made up of three (3) campus buildings as follows:

- West Campus, 185 West Broadway/185WB A.K.A. “W” campus building
Operational hours: 7 am to 11 pm daily
All-access for students and community members.
- Center Campus, 55 Worth Street/55W, A.K.A. “C” campus building
Operational Hours: Normally 7 am to 7 pm weekdays (Except Holidays)
*All-access for faculty, staff, and visitors to the Plumeri center.
- East Campus, 57 Worth Street/57W, A.K.A. “E” campus building
No entrance at this location (Emergency exit only)

- **185 West Broadway**

This campus building, also identified as the West Campus building, is currently the main entrance into and exit from the Law School for students. This entrance is open to all members of the Law School community between the hours of 7 am and 11 pm weekly. Only

authorized and limited visitors are permitted during the operating hours of 7 am to 7 pm. Visitors must produce a valid identification and be escorted by the community member inviting them. The main entrance also serves as the primary Americans with Disabilities Act (ADA) entrance to the campus as there are air-assist doors located on the north portion of the main entrance doors. Smoking is not permitted at this location. The West Campus building consists of four floors below grade, three of which are in the library and one which houses our auditorium. Above grade, five floors consisting of the main floor, classrooms, and the events center on the second floor, classrooms on the third and fourth floors, and classrooms and the cafeteria on the fifth floor, including an exterior dining terrace. The loading dock entrance for deliveries is located at 52 Leonard Street.

- **55 Worth Street**

This campus building, also identified as the Center Campus building, is divided into east and west portions. The Center Campus building proudly serves as the home of the Joe Plumeri Center for Social Justice and Economic Opportunity, established in 2015. The Center Campus consists of two levels below grade, housing the Student Organization Centers, and five floors above grade, comprised of office space, classrooms, clinic centers, and flex rooms. There is an ADA elevator located in the eastern portion.

- **57 Worth Street**

This campus building is also identified as the East Campus building. It also houses part of the Plumeri Center and consists mainly of administrative offices for faculty and staff. The main entrance is always closed (the building may be accessed via other campus buildings). The entrance on 234 Church Street serves as the off-street delivery entrance and an additional ADA entrance during normal campus hours. 57 Worth Street is the original Law School building and consists of two levels below grade, one of which houses the Copy Center/Mailroom, and ten levels above grade, consisting of office space, a student clinic, and organization space.

- **Card Access Permissions**

- **Students**

185 West Broadway (West campus) turnstiles: 7 am -11 pm daily.

55 Worth Street (Center campus) main entrance door and secondary card reader:
Student Organizations and Clinics (for members)

***Students, in general, are not issued or permitted to have campus keys.**

- **Faculty**

185 West Broadway (West campus) turnstiles and ADA door: 24/7.

55 Worth Street (Center campus) main entrance door and secondary reader when operational and security officer is posted.

- **Administrative Staff**

185 West Broadway (West campus) turnstiles: 7 am -11 pm, Monday through Friday.

185 West Broadway (West campus) ADA door and intercom; All other hours.

55 Worth Street (Center campus) main entrance door and secondary card reader.

***Only authorized NYLS personnel have access to the 234 Freight entrance card readers.**

- **Disability Access to NYLS Campus Buildings**

The NYLS campus is committed to providing access to all members of the community and its visitors. There are various locations in which easy access can be established, as follows:

- 185 West Broadway (West campus): main ADA door (Air Assisted)
- 55 Worth Street (Center campus): F1 elevator with off-street access.
- 57 Worth Street (East campus): 234 Church Street freight area
***Access to 234 Church Street currently requires prior arrangement with the Office of Security and Life Safety.**

There are accessible restrooms available throughout the campus as follows:

- **185 West Broadway** (West campus): all restrooms are ADA accessible. (ADA restrooms on the auditorium level, W1, W2 and W5 are now air assisted)
- **55 Worth Street** (Center campus): Floors C, 1, C3, C4, and C5 have ADA-accessible restrooms. (ADA restroom in the Plumeri Center on the main floor is air assisted)
- **57 Worth Street** (East campus): Floors 2, 4, 5, 8, and 9 have ADA-accessible restrooms. (ADA restrooms on E8 are gender-neutral and have air assist on doors)

Crime Prevention Education and Awareness

Through the Office of Security and Life Safety, the Safety-First program has provided community-wide safety programs and literature. Handouts and postings are always available for students and community members at the literature rack located in the Center Campus building's Plumeri Center, near the Office of Information Technology (OIT) helpdesk Office; the Office of Security and Life Safety in the West Campus building room W102.2; and the Office of Student Life on the 5th floor of the Center Campus building. The Safety-First Programs include:

- **Operation ID**

NYLS and NYPD usually coordinate two times per year to have personnel on-site to mark any valuable electronic devices with a special assigned serial number in the event they are lost or stolen and then recovered. Operation ID did take place on September 28, 2022, during this reporting period, one session was held during the daytime and one in the evening.

- **NYLS Emergency Page General Postings and Tips**

NYLS posts general tips on its emergency page every month advising all community members of activities in and around the New York City Area.

- **Bystander Intervention Training**

All NYLS community staff received training on March 15 and 21, 2023, and on April 12, 2023, via Zoom. All 1L students receive their training during orientation on August 14 and 15, 2023.

- **Title IX Training**

All NYLS community staff received training on October 18 and 19, 2022, via Zoom. All 1L students received their training on campus August 14 and 15, 2023.

- **Annual Harassment Prevention Training**

All NYLS community staff completed training arranged by NYLS Human Resources via a link on November 4, 2022.

- **Emergency Preparedness Training**

During August, when our new students receive orientation, the Office of Security and Life Safety participates in a campus program titled “Getting Connected,” to familiarize the students with campus operations; in addition, members of Guidepost Solutions LLC, our security consulting partner, provided necessary emergency preparedness training. The incoming class of 2023/24 received their training on August 15 and 16, 2023.

- **NYPD Shield**

As part of the NYPD Shield program, a member of the NYPD community affairs division typically presents various security seminars and/or literature for the NYLS community, including Emergency Preparedness information. NYLS, NYPD, and Contract security jointly tour the campus when necessary and throughout the year along with the newly designated NYPD Neighborhood Community Officers and host several Build a Block Meetings with the NYPD to roll out this new program.

Reporting Criminal Incidents

Security personnel are on duty 24/7, including holidays. Follow your intuition; do not hesitate to contact employees in the Office of Security and Life Safety or a security officer if you observe suspicious individuals, activities, and/or situations. A security officer can be found at the noted locations and contacted by dialing the respective numbers listed below as follows:

- **Security Post Extensions**

- West Campus Command Desk 212-431-2123 ext. 2123 Security 24 hours
- Center Campus Command Desk 212-431-2100 ext. 4755 Security 7 am-7 pm (Monday to Friday)
- Vice President of Facilities & Building Operations 212-431-2836/2820
paul.repetto@nyls.edu

- Security Supervisors: securitysupervisor@nyls.edu. The security department's fax number is 212-274-9211.
- A victim of or witness to a crime may also report any incident to any campus security authority, any Law School administrator or faculty member, and/or the New York City Police Department (911).

- **Violent Felony**

Clery Act definitions of Primary Criminal Offenses include but are not limited to, degrees/classes of murder and manslaughter, sexual assault, robbery, aggravated assault, burglary, motor vehicle theft, and arson.

- **Hate Crimes**

In addition to mandating the reporting of Primary Criminal Offenses (listed above), the Clery Act requires the reporting of offenses designated under the Clery Act as “hate crimes.” The Clery Act defines a hate crime as a criminal offense that manifests evidence that the victim was intentionally selected because of the perpetrator’s bias against the victim. Hate crimes include the primary criminal offenses listed above (except Manslaughter by Negligence) plus: Larceny-Theft; Simple Assault; Intimidation; and Destruction/Damage and Vandalism to Property. The categories of bias that may result in a hate crime designation for purposes of this policy are as follows: race, gender, gender identity or expression, religion, sexual orientation, ethnicity, national origin, and disability. The bias can be expressed through conduct, speech, or expression. A crime does not have to occur for an incident to be labeled as bias, but to be reportable requires a crime.

- **Response to Calls for Emergency Assistance and/or Criminal Incidents**

The security officer who receives a call for assistance will respond to the call and report this information to their supervisor who in turn, during normal operating hours, will alert the Vice President of Facilities & Building Operation. The security supervisor will dispatch authorized personnel to that location to provide the necessary support and assistance.

Whether the crime is one of physical injury or involves personal property, the security officer or supervisor will advise and assist the affected individual in contacting the NYPD. The security officer will remain at the location pending the arrival of the NYPD. After the discussion, or following the actions of the NYPD, the supervisor and/or Security Officer-involved will generate an incident report that they will submit to the Vice President of Facilities & Building Operations.

The Law School’s [Anti-Discrimination and Anti-Harassment Policy Employees](#), [Anti-Discrimination and Anti-Harassment Policy Students](#), [Sexual Misconduct Policy](#), and the [Student Code of Conduct and Academic Responsibility](#) describe examples of unacceptable behavior and possible consequences.

- **Report the Crime or Incident**

Should you experience or witness a **hate crime** or incident, you are encouraged to report it to a security officer at either the 185 West Broadway Lobby Desk Post, First Floor,

212-431-2123; the Vice President of Facilities & Building Operations, located on the mezzanine level room EM100 of the “E” campus building, 212 431-2836 or 2820; employees in the Office of Student Life, 557 Worth Street, Fifth Floor, 212-431-2851; a campus security authority; or the Title IX Co-Coordinators Nina Jody, Room C105, 212-431-2845, or Florence Hutner, Room E412, 212-431-2876, for gender-related hate crimes.

Individuals witnessing or experiencing a **hate crime** are also strongly encouraged to promptly report the crime to the police. A security employee will advise and assist the affected individual in contacting the NYPD. The Law School disciplinary proceedings are conducted independently of all criminal proceedings. They may also occur before, during, or after criminal proceedings.

- **Voluntary Confidential Reporting**

Students and staff are encouraged to report all crimes promptly to any campus security authority, Law School administrator, faculty member, and/or directly to the NYPD. Reports of criminal incidents for inclusion in this annual security report can also be made to a campus security authority and will be kept confidential by any campus authority subject to the limits of State and Federal Laws.

Seeking Support and Disciplinary Actions

- **Students**

Victims of criminal misconduct should seek support from a friend, family member, or an NYLS employee. We strongly encourage victims to contact an employee in the Office of Student Life located on the Fifth Floor of 55 Worth Street of the “C” campus building, 212-431-2851; the Title IX Co-Coordinator, Nina Jody, Room C105, 212-431-2845; or Title IX Co-Coordinator Florence Hutner, Room E412, 212-431-2876 for gender-related hate crimes. If a criminal complaint is filed against a fellow student, it will be submitted to the Law School’s Academic Responsibility Committee, the Harassment and Discrimination Review Board, or the Title IX Board, as applicable. The complainant and the accused will be permitted to have an attorney or other advisor present. The duties and responsibilities of the committee are described in the [Anti-Discrimination and Anti-Harassment Policy Employees](#), [Anti-Discrimination and Anti-Harassment Policy Students](#), [Sexual Misconduct Policy](#), and the [Student Code of Conduct and Academic Responsibility](#).

Student complaints of crimes of violence by employees of the Law School should be filed with the Office of Security and Safety located at 185 West Broadway, room W102.2 or 212 431-2123. Victims of crimes and violence also are strongly encouraged to promptly report the incident to the NYPD, by calling 911.

- **Faculty and Staff**

Faculty and staff victims of crimes also should seek support from a friend, family member, or employee. We strongly encourage victims to contact an employee in the Office of Human Resources, located on the Third Floor of 55 Worth Street, “C” campus building, or 212-

431-2131; the Title IX Co-Coordinator, Nina Jody, Room C105, 212-431-2845; or Title IX Co-Coordinator Florence Hutner, Room E412, 212-431-2876, for gender-related hate crimes.

If a faculty member or employee engages in any prohibited conduct, the consequences of that action will be in keeping with existing guidelines governing the resolution of cases of unprofessional conduct, up to and including dismissal. Employee complaints of crimes of violence against fellow members of the Law School community should be filed with the Office of Security and Life Safety located at 185 West Broadway, room W102.2, or 212 431-2123. Victims of crimes and violence are strongly encouraged to promptly report the incident to the NYPD. Law School disciplinary proceedings are independent of a criminal or civil proceeding, and may also occur before, during, or after such independent proceedings.

- **Maintenance of Criminal Incident Files**

The Vice President of Facilities & Building Operations and the Office of Security and Life Safety maintain the files of all reported criminal incidents. All reports created and maintained by the Office of Security and Life Safety, which meets the definition of a law enforcement unit, are not education records and as such are not subject to protection from disclosure under the Family Educational Rights and Privacy Act (FERPA). Although records of reported crimes date back to February 1, 1987, the minimum period for record retention is seven (7) years.

- **Required Disclosures Regarding Crimes of Violence or Non-Forcible Sex Offenses**

New York Law School will, upon written request, disclose to the alleged victim of a crime of violence (as that term is defined in section 16 of title 18, United States Code), or a non-forcible sex offense, the report on the results of any disciplinary proceeding conducted by the Law School against a student who is the alleged perpetrator of such crime or offense. If the alleged victim is deceased because of such crime or offense, the next of kin of such victim shall be treated as the alleged victim for purposes of this paragraph. New York Law School is required to provide both the accused and the accuser with simultaneous written notification of any result of any institutional disciplinary proceeding that arises from an allegation of dating violence, domestic violence, sexual assault, or stalking. In these cases, a victim does not need to make a written request.

Crime Victim Hotlines

- Anti-Violence Project 212-714-1184 <http://www.avp.org>
24/7 confidential bilingual victim's hotline serving NY LGBTQ and HIV communities.
- NYPD Victims Treatment Center 646-610-7273 <https://www.cvtcnyc.org/>
Saint Luke's/Roosevelt Hospital sex crime hotline.
- NYS Crime Victims Board <https://ovs.ny.gov/>
Local Victim Assistance Program

- NYS Coalition Against Sexual Assault Information and Prevention Resource 518-482-4248 <http://nyscasa.org>
- Safe Horizon Hotlines <http://safehorizon.org/>
 - Crime Victims 866-689-4357
 - Domestic Violence 800-621-4673
 - Rape, Sexual Assault, and Incest 212-227-3000
- NYPD 1st Precinct 212-334-0611/911 NYLS Campus
<http://www1.nyc.gov/site/nypd/bureaus/patrol/precincts/1st-precinct.page>

Missing Student Procedures

The Higher Education Act missing student notification regulation applies only to students who reside in campus housing, which is not applicable to NYLS this reporting period because the Law School no longer maintains student housing; all student housing is arranged by the students directly.¹ However, the State of New York Education Law requires college and university security department investigations to comply with reporting missing students' procedures without regard to the geographic location of their residence. If a student who resides in a facility owned or operated by the college or university is reported missing from his or her residence, the NYPD must be promptly contacted.

The Law School will assist the NYPD's investigation of a missing student. If a student, faculty, or staff member suspects that a student is missing, they must immediately report this information to an employee in the Office of Security and Life Safety or the Office of Student Life. A member of the Law School's Office of Security and Life Safety will notify the NYPD within 24 hours of the determination that a student is missing per the 2015 Memorandum of Understanding (MOU) between the Law School and NYPD, unless the NYPD was the entity that made the determination that a student was missing.

Any student, faculty, or other staff members who have reason to believe that a student has been missing from the law school campus for 24 hours, may contact the Vice President of Facilities & Building Operations and or a Security Supervisor at 212-431-2123 or via email at security@nyls.edu. Upon being notified of a missing student the Vice President of Facilities & Building Operations or Security Supervisor will request the name and related information for the missing student's designated emergency contact and may provide the same to local law enforcement personnel to furtherance an investigation. All students are requested to provide the name of a contact to be notified in the event they are reported missing for 24 hours, by the Vice President of Facilities & Building Operations who shall contact either the Offices of Student Life, Registrar, and/or Admissions to confirm the student's emergency and contact information. Regardless of whether the student has identified a contact person, the Law School must inform the NYPD within 24 hours of a report of a missing student regardless of the student's residence, unless the local law enforcement agency was the entity that determined that the student is missing.

¹ The Saint George Residence Hall, which in the past had been affiliated with NYLS, is no longer affiliated with the Law School. Accordingly, the associated NYPD precinct information and all reportable requirements for the purposes of this Report have been removed except where specifically required.

Upon being notified of a missing student, the Vice President of Facilities & Building Operations or a Security Supervisor will contact the Assistant Dean and Senior Director of Student Life, the Registrar, and employees in the Office of Academic Planning and Career Development, to seek their assistance in determining whether the student has been attending classes. If the student has not attended their assigned classes, the Vice President of Facilities & Building Operations or a Security Supervisor will notify the Commanding Officer at the local NYPD precinct that encompasses the neighborhood where the student resides (or local law enforcement if the student resides outside of the city). At no time will personal information on file with the Registrar's office located at 55 Worth Street, Fifth Floor, and 212-431-2301 be released if a student has completed a form requesting it remains confidential.

NYLS Drug and Alcohol Policies

New York Law School is committed to a learning environment free from the deleterious influences of drugs and alcohol. While recognizing that students age 21 and older are legally permitted to consume alcoholic beverages, the Law School requires students (as well as employees, including faculty and staff) to do so responsibly and in accordance with applicable federal, state and local laws, as well as the New York Law School alcohol policy, to view the complete policy go to <https://www.nyls.edu/drug-and-alcohol-policy> for the latest policy in effect.

NYLS Policy Related to Weapons

- **New York State Law**

In accordance with New York State Penal Law Article 265.01, it is a crime in New York State to possess a rifle, shotgun, air gun (including BB guns), spring gun, or other firearm when in the building or on the grounds of any school, college, or university, even if you have a valid New York State firearm permit. It is also a crime to possess karate sticks (nunchaku), daggers, switchblades, locking butterfly knives, stun guns, and any other instruments that are deemed unlawful by New York State Penal Law Article 10.

- **Law School Policy**

It is a violation to possess, carry, or use firearms, including rifles, shotguns, and other assault and automatic weapons, ammunition, explosive devices of any description, other dangerous weapons, instruments, or substances on owned or leased New York Law School property, or at any event sponsored by New York Law School on any other property. This policy applies to weapons carried about the person or stored within any parked vehicle on Law School property. "Dangerous weapons" also include harmless instruments that are designed to look like real weapons or may be used by a person to cause fear and/or produce bodily harm. New York Law School reserves the right to further determine the definition of a weapon and may prohibit other devices on an individual basis. To view the complete NYLS Weapons Policy, go to <https://www.nyls.edu/weapon-possession-policy>.

Notice of Non-Discrimination

In compliance with federal, state, and local laws, New York Law School does not discriminate based on race, color, ethnicity, ancestry, citizenship, religion, sex, pregnancy, sexual orientation, gender identity, gender expression, national origin, age, disability, HIV/AIDS status, predisposing genetic characteristics, marital or parental status, military status, domestic violence victim status, or any other classification protected by local, state, or federal law, in the administration of any of its educational programs and activities or its employment practices. Specifically, under Title IX of the Education Amendments of 1972 (“Title IX”), NYLS does not discriminate based on sex in its educational programs or activities. Discrimination and harassment interfere with the educational purpose of New York Law School and negatively affect all members of the law school community. Faculty, staff, and students have a right to be free from discrimination, harassment, and retaliation.

Discrimination or harassment directed at any member of the Law School community within the context of Law School-sponsored or related activities will not be permitted, and complaints will be investigated promptly and thoroughly. New York Law School is proud of its policy of maintaining a work, academic and residential environment that encourages tolerance and respect for the dignity of everyone.

Please refer to the following Law School institutional plans and policies for additional information:

- [NYLS Institutional Diversity Plan](#)
- [Anti-Discrimination and Anti-Harassment Policy \(Employee\)](#)
- [Anti-Discrimination and Anti-Harassment Policy \(Student\)](#)
- [Notice of Non-Discrimination](#)
- [NYLS Policies and Reports](#)
- [Handbook for Students with Disabilities](#)

NYLS has designated the following persons as Title IX co-coordinators, to handle inquiries and complaints from students, faculty, and staff regarding discrimination or harassment based on sex, gender (including gender identity and gender expression), pregnancy, sexual orientation, marital or parental status, or domestic violence victim status, under Title IX of the Education Amendments of 1972 and New York law:

Nina Jody '83
Room C105
212-431-2845
Nina.Jody@nyls.edu

Florence Hutner
Room E412
212-431-2876
Florence.Hutner@nyls.edu

Concerns also may be directed to any member of the Title IX Board, and/or to the Department of Education, Office of Civil Rights (“OCR”), as identified in the NYLS Sexual Misconduct Policy, discussed below. NYLS has designated the following persons to handle inquiries and complaints regarding all other forms of discrimination and harassment:

Jody Pariante
Vice President of Human Resources
EO Coordinator

Florence Hutner
Senior Director for Special Projects
EO Coordinator

Sexual Misconduct Policy

- **Scope of Policy**

The NYLS Sexual Harassment Policy (“Policy”) specifically prohibits sex-based misconduct and violence in accordance with the definitions under Title IX, the Clery Act, relevant provisions of the Violence Against Women Reauthorization Act of 2013 (“VAWA”) and New York Education Law Article 129-B, each of which require that NYLS take specific steps to prohibit and address sex and gender-based misconduct, remedy its effects, and prevent its recurrence. NYLS has enacted the Policy to reflect and maintain its institutional values and community expectations, to provide fair and equitable procedures for determining when the Policy has been violated, and to provide recourse for individuals in response to violations of the Policy. All other forms of discrimination, harassment, and retaliation based on other protected characteristics, and some forms of discrimination, harassment, and retaliation based on sex, are addressed by NYLS’s Employee or Student Anti-Discrimination and Harassment Policy. When a report is made that alleges conduct covered under the Policy, and conduct covered under the Employee or Student Anti-Discrimination and Harassment Policy, the Law School will work with the relevant policies to address the complaint and will coordinate the investigation and resolution efforts. Questions about which policy governs a particular situation should be referred to the Title IX Co-Coordinators.

- **Conduct Covered**

The Policy prohibits all forms of Sex-Based Misconduct and violence in accordance with the definitions under Title IX, relevant provisions of VAWA, and New York Education Law Article 129-B (collectively, “Sex-Biased Misconduct”). Sex-Based Misconduct may include, but is not limited to:

- Dating Violence
- Domestic Violence
- Non-consensual sexual contact
- Quid pro quo sexual harassment
- Sexual assault
- Sexual exploitation
- Stalking
- Unwelcome conduct (as set forth in Title IX)

Sex-Based Misconduct can occur between supervisor/employee, co-workers, students/employees, students/students, and from people of the same or a different sex. NYLS must follow the procedures set forth in the Policy if it has actual knowledge of Sex-Based Misconduct. The Policy also defines prohibited relationships of a sexual or intimate nature between individuals where one individual has power over another. Sex-Based Misconduct undermines the character and purpose of NYLS and will not be tolerated.

The Policy also prohibits retaliation against an individual based in whole, or in part, on any individual's exercise of the individual's rights under the Policy; participation in an investigation into allegations of any of the conduct covered in the Policy; opposition to any conduct covered in the Policy; or encouragement of others to exercise their rights under the Policy; such retaliation is absolutely prohibited by NYLS and under federal, state and local law.

- **Persons Covered**

The Policy applies to any individuals regularly or temporarily employed, conducting business, studying, living, visiting, or having any official capacity with NYLS or on its property ("Community Members"). Community Members include:

- Administration
- Admitted Students
- Adjunct, emeritus and visiting faculty
- Alumni
- Applicants
- Contractors
- Full-time faculty
- Staff
- Students
- Supervising attorneys for NYLS clinical and other experiential learning programs
- Vendors
- Visitors/guests
- Volunteers

NYLS may be limited in what actions it may take when investigating or responding to a report if an accused person is not known to NYLS, not affiliated with NYLS, or is no longer affiliated with NYLS at the time of the report of a Sex-Based Misconduct is made. In such cases, NYLS will, to the best of its ability, conduct an inquiry, take steps to prevent the recurrence of such conduct to any Community Members, and remedy the effects, if appropriate. If one of the parties involved in a report is not affiliated with NYLS (i.e., if a student is participating in a joint program with another school), NYLS may cooperate with that institution or organization to complete the investigation.

- **Locations Covered**

The Policy applies to Sex-Based Misconduct that occurs:

- On campus, including conduct which occurs on property owned or controlled by the Law School, or at any NYLS residence hall.
- During education programs or activities that receive Federal financial assistance (whether on-site or off-site) in the United States, including, but not limited to, NYLS sponsored clinical or internship programs, and externship programs offered for academic credit. For the purpose of the Policy, "education program or activity" includes locations, event, or circumstances over which NYLS exercised substantial control over both the respondent and the context in which the Sex-Based Misconduct occurred.
- In some circumstances, on social media and other online platforms.

- **Reporting Members**

Title IX Co-Coordinator

Nina Jody '83
Room C105
212-431-2845
Nina.Jody@nyls.edu

Title IX Co-Coordinator

Florence Hutner
Director of Special Projects
Room E412
212-431-2876
Florence.Hutner@nyls.edu

Title IX Board

Claudine Carucciolo
Erin Bond
Aisha Joseph
Rebecca Roiphe
Victoria Eastus

US Department of Education

Office of Civil Rights
New York - Region 11
32 Old Slip, 26th Floor
New York, New York 10005
646-428-3800
OCR.NewYork@ed.gov

- **Emergency Reporting Options**

- NYPD Emergency **911** (Will also alert security from any campus phone)
- NYPD Non-Emergency, 1st Precinct 212-334-0611
- Rape Hotline 212-267-RAPE (7273)

- **Nearest Hospitals:**

[New York-Presbyterian Lower Manhattan Hospital](#)

170 William Street
New York, New York 10038
212-312-5000

Mount Sinai Beth Israel Hospital

281 1st Avenue
New York, NY 10003 (First Avenue and 16th Street in Manhattan)
212-420-2840 (emergency department)
<https://www.mountsinai.org/locations/beth-israel>

Mount Sinai Beth Israel is prepared to provide medical services to NYLS students who have been the victims of sexual assault. Mount Sinai Beth Israel provides 24-hour emergency care (including sexual assault forensic examinations), confidential crisis intervention, counseling, and referrals.

To view the complete Sexual Misconduct Policy, go to <https://www.nyls.edu/sexual-misconduct-policy>. As part of the Sexual Misconduct Policy, you can also view the following:

- Student Bill of Rights - Appendix A on page 27
- List of Resources for Support - Appendix B on page 28
- New York State Criminal Definitions – Appendix C on page 31

- **New York City Hospitals with SAFE (Sexual Assault Forensic Examiner) Centers**

- | | |
|--|--|
| ▪ New York-Presbyterian – Columbia
622 W. 168th St. | Harlem Hospital
506 Malcolm X Blvd. at W. 135th St. |
| ▪ Bellevue Hospital
462 First Ave. at E. 27th St. | Metropolitan Hospital Center
1901 1st Ave. at 96th St. |
| ▪ Beth Israel-Petrie Campus
First Avenue at E. 16th St. | Mount Sinai Medical Center
1 Gustave L Levy Pl. (5th Ave.) at E. 98th St |
| ▪ New York-Presbyterian- The Allen Pavilion
5141 Broadway at W. 220th St. | New York-Presbyterian- Weill Cornell
525 E. 68th St. at York Ave. |
| ▪ Wyckoff Hospital
374 Stockholm Street -Brooklyn NY | Mt. Sinai Morningside (Formerly St. Luke's)
1111- Amsterdam Ave, NY, NY 10025 |

- **Counseling, Legal, and Informational Resources**

If you believe you have experienced an assault – remember, it is not your fault. If you experience sexual assault, the following guidance is important to consider:

Safety first! Get to a safe place. After experiencing a traumatizing event such as sexual assault, it can be important to find a place where you feel comfortable and safe from harm. This location could be your room, a friend's room, a local hospital, Campus Security, or a Police station. Other resources include:

- **Student Counseling Center:** Horizon, our counseling service, is available 24 hours a day/7 days a week. 1-866-486-4334; www.mylifevalues.com [login: NYLAW school – password: NYLAW]
- **Employee Assistance Program (EAP):** The EAP is offered through LifeCare; LifeCare services are available through our ADP vendor. Employees can call LifeCare directly at 1-800-697-7315. To access LifeCare's website visit NYLS's HR Self-Service Center on the portal:
<https://go.nyls.edu/documents/20182/120202/EAP+Brochure+LifeCare.pdf/ec53c6d5-90ed-482a-be39-bff88caea64b>
- **Crime Victims Treatment Center of St. Luke's Roosevelt Hospital (CVTC):**
<http://www.cvtc-slr.org>. CVTC provides respectful treatment of survivors of family and intimate partner violence, sexual assault, childhood sexual abuse, and other forms of violence and crime.
- **Anti-Violence Project (AVP)** is a New York-based resource. AVP provides free and confidential assistance to thousands of lesbians, gay, bisexual, transgender, queer, and HIV-affected (LGBTQH) people each year from all five boroughs of New York City through direct client services and community organizing, and public advocacy. Find more information on their website at www.avp.org or reach their bilingual (English/Spanish) hotline at (212) 714-1141.

- **Sanctuary for Families**, PO Box 1406, Wall Street Station, (212) 349-6009 <https://www.sanctuaryforfamilies.org/>. Annually, Sanctuary for Families serves more than 10,000 individuals who experience some form of domestic violence, sex trafficking, and related forms of gender violence. Its services include counseling, legal assistance, crisis, and temporary shelter, community education, and advocacy, among others.
- **Safe Horizon**, 2 Lafayette Street, 3rd Floor, 1 (800) 621-HOPE (4673) <http://www.safehorizon.org/>. Through its fifty-seven programs, Safe Horizon assists those who have experienced domestic and intimate partner violence, child physical and sexual abuse, human trafficking, stalking, youth homelessness, and other violent crimes. Its services include counseling, legal representation, and housing and employment assistance, among others.
- **Other helpful external resources:**
 - NYC Alliance Against Sexual Assault: <http://www.svfreenyc.org/>
 - Support Orthodox Victims of Rape and Incest (SOVRI) Sexual Abuse Helpline (in conjunction with The Beth Israel Victim Services Program): (212) 844-1495
 - Rape, Abuse, and Incest National Network: <https://ohl.rainn.org/online/>
 - Rape, Sexual Assault, and Incest Hotline: (212) 227-3000 (24 hours a day)
 - Bronx Rape Crisis Program: (718) 933-1000
 - Brooklyn Rape Crisis Program: (718) 827-4700
 - Queens Rape Crisis Program: (718) 291-2555
 - Staten Island Rape Crisis Program: (718) 720-2591
 - The New York District Attorney's office offers centralized information about options and resources, including information about protective orders related to domestic violence. Please visit: <http://manhattanda.org/resources-victims-domestic-violence>

Fire Safety

Under the Higher Education Act of 2008, New York Law School expanded its annual report in 2009 to provide mandatory fire incidents on campus (though not required) and in on-campus student housing. Statistical information submitted to the Department of Education must include the following:

- Number of fires and cause of each fire
- Whether the fire cause was intentional, unintentional, or undetermined
- Number of deaths related to the fire
- Number of injuries related to the fire
- Number of injuries related to the fire that resulted in the treatment at a medical facility
- Value of property damaged

The Annual Fire Safety Report must also be issued to the campus community on time and the Department of Education when requested. The report must include the following:

- Fire Statistics
- A description of the new fire safety systems for each on-campus student housing facility
- Number of fire drills held the previous year
- Policies or rules on portable electrical appliances, smoking, and open flame in student housing facilities
- Student housing evacuation procedures
- Fire safety education and training programs for students, faculty, and employees
- Titles of each person or organization to which individuals should report that a fire has occurred
- Plans for future improvements in fire safety

A Fire Log, similar to the Crime Log, must also be made available to the community and include the following information:

- The date the fire was reported
- Nature and cause of the fire
- Whether the fire cause was unintentional, intentional, or undetermined
- The date the fire occurred
- The time of day the fire occurred
- The location of the fire

This public Fire Log containing all fire-related incidents is maintained by the Vice President of Facilities & Building Operations and is available for inspection weekdays during regular business hours. An electronic version of the Log is posted at <http://emergency.nyls.edu>. The definition of fire for reporting is any instance of open flame or other burning in a place not intended to contain the burning or in an uncontrolled manner. The Law School has expanded the reporting requirement and will also report all fires in non-residential buildings owned or leased by the Law School.

- **Incidents on Campus**

During the reporting period covered under this fourteenth annual fire safety report, there were three (3) false alarms experienced that prompted FDNY responses to the campus as follows:

- October 11, 2022 (Bad light ballast)
- December 29, 2022 (MNPS malfunction)
- February 21, 2023 (Sprinkler head accidental release).

Because the system was online at the time, FDNY responded and building staff corrected the conditions that caused such alarms. The campus maintains Fire Life Safety Directors (FLSDs) per Local Law #5 of 1973, which covers commercial buildings exceeding a certain occupancy threshold. Such buildings, including the NYLS campus buildings, are also required to develop and maintain a Fire Safety Plan (FSP) approved by the FDNY.

- **NYLS Campus Fire Alarm System**

The NYLS campus is currently protected by a Class “E” Campus-Wide System that was approved by the FDNY on July 7, 2016. The system consists of two panels covering the West, Center, and East campus buildings. The panel in the West Campus building is staffed during the hours of 7 am to 11 pm 7 days a week by a licensed certified FLSD and or Building Evacuation Supervisor (BES) and is considered the primary fire panel for the entire campus. The panel located in the East Campus building serves as a remote panel or a secondary panel to the primary.

Although each campus building has unique fire safety equipment, the NYLS campus buildings collectively are covered 100% by automatic sprinkler heads and protected by various fire alarm devices as follows:

- Smoke Detectors
- HVAC Duct Detectors
- Elevator Lobby Detectors
- Waterflow Detectors
- Manual Pull Stations
- Warden Phones
- Fire Suppression Systems (cafeteria only)
- Fire Pump
- Tamper Switches (valves)
- Standpipe Systems (West and East campus)

Both system panels are monitored 24 hours a day by a central station operator as required by law. NYLS works with a consultant and the FDNY whenever the campus-wide Fire Safety Plan needs to be amended.

- **Evacuation Drills**

The NYLS campus conducts evacuation drills three (3) times per year during the morning and evening. During this reporting period, six (6) total evacuation drills were conducted on the following dates:

- October 12, 2022 (1 each at 10:30 am and 7:30 pm; each evacuation drill took approximately fifteen minutes to conduct)
- April 5, 2023 (1 each at 10:30 am and 7:30 pm; each evacuation drill took approximately fifteen minutes to conduct)
- June 21, 2023 (1 each at 10:30 am and 7:30 pm; each evacuation drill took approximately fifteen minutes to conduct)

During such evacuation drills all community members are required to vacate the buildings and report to the designated assembly areas below:

- Assembly Area A – between Leonard Street (one block north of Worth Street) and Franklin Street; this is the primary evacuation location for all Law School community members.
- Assembly Area B – Surrounding the Greenspace –Finn Square bordered by Varick Street (on the west), West Broadway (on the east) and Franklin Street (to the north).
- Overflow from these locations should utilize Varick Street north of the Square Diner.

- **Fire Safety Policy and Procedures**

- The use of electrical heaters, grills, and any gas-powered equipment and appliances is prohibited in any campus building.
- Smoking of any kind, including electronic cigarettes and “vaping” is not permitted inside any campus building or within twenty feet of any campus building's main entrance.
- Use of any open flame is not permitted unless authorized; proper permits and certificates must be in place before commencing the use of any device such as a torch, welder, or grinder that will emit a flame or spark. The Facilities Director is responsible for ensuring such Hot Work Permits are issued following the building rules and regulations.

- **Evacuation Guidelines**

These guidelines apply to all NYLS campus buildings (185 West Broadway, 55 Worth Street, and 57 Worth Street).

- **Campus Assembly Areas**

When instructed by the Fire Life Safety Director to evacuate the buildings, upon arriving at the sidewalk, walk to and gather at one of the assembly areas indicated above, as instructed. Meeting at an assembly area will further enhance the safety of the community following an evacuation of the buildings by:

- 1) Eliminating street crossings at busy vehicular intersections along Church Street.
- 2) Re-locating away from the Law School buildings.
- 3) Gathering at one location to obtain additional safety information or instructions.

Do not attempt to cross mid-block. Always cross at the pedestrian crosswalk and obey the traffic signal. Walk north on the sidewalks to the Assembly Areas identified as A and B below.

- **Emergency Evacuation**

Await instructions from the Fire Life Safety Director. If directed, all occupants must exit the building by using *all available stairs- not just a favorite stair-* and *all available doors at sidewalk level- not just the entrance you normally use* - when instructed by the Fire Life Safety Director or the floor Fire Warden.

1. **Do not panic- remain calm.** Follow the instructions of the floor Fire Wardens, Searchers, and staff members.

2. Close all doors behind you. Do not stop collecting personal belongings. Proceed to the nearest stairs and exit the building. Do not run and do not use the elevators to exit the floor!

3. Disabled persons evacuation assistance: see “Volunteers to Assist ADA Community Members” on page 21.”

4. Meet at the Assembly Areas

After you exit the building, you must walk toward West Broadway and gather along the sidewalks near the assembly areas. The assembly areas comprise the sidewalks along West Broadway:

(A) Between Leonard Street (one block north of Worth Street) and Franklin Street; and

(B) Surrounding the triangular Greenspace- Finn Square- bordered by Varick Street (on the west), West Broadway (on the east), and Franklin Street (to the north). The assembly areas are the only locations where you should go after you evacuate the building, should either assembly location be crowded or unavailable due to construction, please use either one.

5. *Never* attempt to extinguish a fire yourself! Fire and smoke can quickly fill the area. Use this time to alert others to evacuate by activating a pull station.

6. The elevators must *never* be used to exit a floor. Fire department personnel will need to use the elevators to evacuate disabled persons and for other firefighting duties. *Unless otherwise directed* by fire department personnel, you must only exit a floor by use of the emergency stairways.

7. ***In an actual emergency do not wait to collect personal property. Begin evacuating the floor when directed.***

8. Mounted on the wall of every elevator lobby is a copy of the Emergency Evacuation Guidelines.

- **If You Discover or Are Near a Smoke Condition or Fire**

1. Evacuate the area and close all doors in the vicinity of fire or major smoke conditions.

2. Activate a pull station device by pulling the black lever down to alert other people

in adjacent offices, classrooms, and restrooms and throughout the building.

3. Do not open any doors that feel warm to the touch. If there is heat or smoke in an area, crawl on the floor to the nearest exit. If you are trapped in a smoke-filled room stay near the floor or near a window where you can call or signal. Use a handkerchief or a shirt to draw attention for help. **Do not panic.**

4. Proceed to the nearest stairs. **Do not run** and do not use the elevators to exit the floor! Follow the instructions of the floor Fire Wardens and faculty members.

5. Disabled persons' evacuation assistance: see "Volunteers to Assist ADA Community Members" on this page.

6. If the situation permits, use the floor warden station (Instructions- Open the red box mounted near the elevators, lift the receiver, and speak) to notify the Fire Life Safety Director. Otherwise, evacuate the floor. At the building lobby, inform a security officer about what you observed so the evacuation plan can be activated.

7. Meet at the Assembly Areas – See emergency evacuation above item #4.

- **Volunteers to Assist ADA Community Members**

Instead of relying solely on the Fire Wardens and Searchers as their primary person for evacuation assistance, persons with disabilities, or otherwise in need of evacuation assistance, can identify volunteers in advance who will assist in a drill or emergency evacuation. A meeting will be scheduled with each person with disabilities to discuss the evacuation plan and to incorporate any additional assistance that may be needed. This guideline will apply to all ADA persons whether members of the community or outside visitors. Any community member that requires assistance during evacuation drills or in emergencies should contact the Office of Security and Life Safety at 212-431-2123.

- **Reporting and Preventing Dangerous Conditions**

Although the maintenance employees conduct daily checks of all mechanical equipment and service rooms and the security employees conduct periodic patrols throughout the Law School facilities, we also need your assistance to help us maintain a safe environment. Please do the following:

1. Report all suspicious odors to the officer at the 185 West Broadway Lobby Desk @ 2123.

2. Do not block exit doors, corridors, exterior walkways, or aisles with packages, trash, or furniture. Contact the Office of Maintenance and Operations to have these items removed directly to storage or the trash area for disposal.

3. Keep exit stair doors closed *at all times!* It is a violation of the New York City Fire Prevention Code to prop open exit stair doors. If a fire were to occur, smoke, heat, and flames could enter the stair and block this exit route.

4. Contact the Office of Maintenance and Operations if a light bulb has blown out, there is water on the floor, carpets, or other floor materials present a tripping hazard, a door does not close properly, or you note other conditions which could prevent a safe evacuation.

5. Limit the use of personal appliances and non-office equipment that generate power surges. Always turn off all appliances and equipment when you are away from your office for extended periods and before you leave at the end of the day.

6. Limit the use of power strips and extension cords. If you must use an extension cord, use only electrical devices with the Underwriters Laboratories (UL) seal of approval. Do not place electrical cords across a hall or path.

7. Keep your office and storage spaces neat. Do not leave trash around; dispose of it promptly. If your storage room contains mechanical equipment, please do not store materials on top of or in close proximity to this machinery.

8. Do not store materials on top of or near a computer monitor or central processing unit. This equipment requires a minimum of six inches between it and other items for proper ventilation.

9. All New York Law School facilities are smoke-free environments. Report all violators to the officer at the 185 West Broadway Lobby Desk on extension 2123.

10. *Never attempt to extinguish a fire yourself! Fire and smoke can quickly fill an area. Use this time to alert others of this emergency. The elevators must never be used to exit a floor. The fire department personnel will need to use the elevators to evacuate disabled persons and for other firefighting duties, **Unless otherwise directed by fire department personnel, you must only exit a floor by use of the stairs!*** Never prop open or block the doors that lead to these stairs.

- **Evacuation Preparedness Contacts**

185 West Broadway Lobby (Office of Security and Life Safety)	212-431-2123
Office of Maintenance and Operations	212-431-2820/2847
FDNY	212-999-2222/911
NYPD 1 st Precinct	212-334-0611/911

- **Know All Available Exits**

Posted on the wall at the elevator are an egress sign and floor organization charts with emergency information. The sign denotes your present location (*You are here*). Every stair and the elevator is identified by a letter of the alphabet. A sign which notes the alphabet designation is mounted on the lobby and stair side of the fire exit stair door. A sign which notes the floor number is also mounted on the stair side of the same stair door. The stairway is also identified by an illuminated sign near or above it with the word *Exit* in red letters. Please study this map while you are waiting for the elevator. During an evacuation, you should use *all* available emergency stairs-not only the one you commonly use.

- **Response to Medical Emergencies**

If you or a fellow member of the community requires medical assistance, contact the security agent at the 185 West Broadway Lobby Desk on extension 2123. **Remember to tell the agent your location, who is injured, and what happened.** The agent will notify the Vice President of Facilities & Building Operations, and/or a security employee who is a certified first aid responder. If this is an emergency, the agent will contact the New York City Police Department 9-1-1 Operator to request EMS assistance. New York-Presbyterian Lower

Manhattan Hospital is located at 69 Gold Street (between Beekman Street and Spruce Street), a six-minute car ride from the Law School. Since May 22, 2000, the Law School has been licensed to possess and operate an automatic external defibrillator (AED). When used by certified security personnel along with cardio-pulmonary resuscitation, an AED could help extend the life of an individual who is experiencing cardiac arrest.

- **Non-Emergency Medical Care**

New York Law School community members may obtain non-emergency medical care through various private Urgent Care facilities located near campus.

- **Employee Training**

On-site employees who comprise the certified AED response team include all Security Supervisors and full-time and contract security agents. The Manager of Security and Life Safety is the administrator of the training program as well as our First Aid/CPR/AED certification programs for the department. All staff receive refresher courses each year and re-certification every two years. Training for this reporting period was conducted remotely and via training videos created by the Office of Security & Life Safety that each member viewed.

- **Fire Safety and Training**

All community members involved with the Fire Safety Plan of NYLS receive the following training on campus and/or via a remote link:

- **Floor Organization Teams**

All Wardens, Deputy Wardens, and Searchers receive training twice per year. Training sessions are scheduled by the Office of Security & Life Safety, this reporting period they were conducted via email with training videos provided to the members on or about October 3, 2022 & March 30, 2023.

- **Fire Brigade & BES Teams**

All members of the NYLS fire brigade team received training twice per year. For this reporting period, training was conducted via safety videos and zoom created by the Office of Security and Life Safety on October 7, 2022, and on March 31, 2023.

Campus Crime Statistics (On-Campus and Non-Campus Properties)

The Clery Act requires the disclosure of crime statistics in an annual security report and web-based collection for specific crimes that occur on campus, on non-campus, and contiguous public property. Statistics are reported for all times of the day, including the times outside of Monday through Friday regular business hours or the times the Law School is officially closed. Although the Clery Act's first required reporting period began on September 1, 1992, this and all earlier reports have included statistics beginning with the 1989/90 academic year.

To see historical records, please speak with the Vice President of Facilities & Building Operations or a Security Manager. On page 32-34 is a list of campus crimes reported to employees in the Office of Security and Safety for the period of September 1, 2022, through August 31, 2023, and in the two prior reporting years, that are reportable to the community only. Although larceny is not on the list of required reportable Clery defined crimes (except for Hate Crimes), larceny crimes have been included since the first required reporting period. The Office of Security and Life Safety documents all reported crimes whether or not they are Clery-defined crime-reporting incidents. Effective with the 2014-2015 report, the annual security and fire report for colleges and universities is required to include statistics compiled for instances of sexual assault, domestic violence, dating violence, and stalking that are reported to campus security authorities, Title IX Coordinators, and local police agencies.

All Campus Security Authorities were contacted by electronic mail on May 23, 2023, by the Vice President of Facilities & Building Operations, and asked whether there were any crime incidents which they were aware of but had not yet reported. There were no reports provided that were filed with the Office of Security and Life Safety and classified and there were no additional first-hand reports of any other campus crimes.

- **Sources for Criminal Statistics**

Statistics for the required geographic reporting area for campus and non-campus locations were requested from senior police officials at the First Precinct on September 1, 2023. As of the due date of this report, October 1, the first precinct has not provided this data as requested by NYLS. The website for access to Precinct-wide crime computer statistics (COMPSTAT) was made available at the Office of Security and Life Safety.

Current statistics for the First Precinct can be found at the following website:

<http://www1.nyc.gov/site/nypd/bureaus/patrol/precincts/1st-precinct.page>

Sex Offender Registries

Law enforcement agency information provided by New York and other nearby states concerning registered sex offenders may be obtained from the following websites:

New York [The Official New York State Sex Offender Registry - NY DCJS](http://www.offenderregistry.ny.gov/)

Neighborhood <http://www.criminaljustice.ny.gov/nsor/index.htm>

Connecticut

http://www.communitynotification.com/cap_office_disclaimer.php?office=54567

New Jersey http://www.state.nj.us/njsp/info/reg_sexoffend.html

Pennsylvania <http://www.pameganslaw.state.pa.us/>

- **Campus Crime Log**

The Law School's Campus Crime Log lists all crimes including date, time, location, nature, and disposition reported to employees in the Office of Security and Life Safety during the reporting period. This public Log is maintained by the Vice President of Facilities & Building Operations and is available for inspection weekdays during regular business hours. An electronic version is also posted on the portal

<https://go.nyls.edu/documents/20182/3294648/Campus+Crime+and+Fire+Log/5aef0c23-9cf7-478e-b406-db3ba5cf3ebc>

Crime statistics must be reported under the definitions used in the Federal Bureau of Investigation's Uniform Crime Reporting (UCR) System and presented by the following geographical locations: (i.) The on-campus property, (ii.) The non-campus property, and (iii.) public property. The Clery Act requires crime statistics to be reported for public property that is reasonably contiguous to the Law School.

Entries to the Campus Crime Log must be made within two business days of the report of the incident. The only instance where information would be withheld is where the information could jeopardize an ongoing criminal investigation or pose a threat to the safety of an individual. The following tables set forth the on-campus crime statistics for the current reporting period and the prior two reporting periods.

TOTAL REPORTABLE ON-CAMPUS CRIME STATISTICS

September 1, 2022 - August 31, 2023²

Offense	On Campus	Non-Campus	Public Property	Total	Residential Facilities
Murder/Non-Negligent Manslaughter	0	0	0	0	0
Manslaughter by Negligence	0	0	0	0	0
Rape	0	0	0	0	0
Fondling	0	0	0	0	0
Incest	0	0	0	0	0
Statutory Rape	0	0	0	0	0
Robbery	0	0	0	0	0
Aggravated Assault	0	0	0	0	0
Burglary	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0
Arson	0	0	0	0	0
Domestic Violence	0	0	0	0	0
Dating Violence	0	0	0	0	0
Stalking	0	0	0	0	0
Weapons Law Violations - Arrests	0	0	0	0	0
Drug Law Violations - Arrests	0	0	0	0	0
Liquor law Violations - Arrests	0	0	0	0	0
Weapons Law Violations - Referred for Disciplinary Action	0	0	0	0	0
Drug Law Violations - Referred for Disciplinary Action	0	0	0	0	0
Liquor law Violations - Referred for Disciplinary Action	0	0	0	0	0
Hate Crimes	0	0	0	0	0

² Although not defined as Clery crimes, in the current reporting period, there was one instance of theft on campus. There were also two instances of harassment on campus and two instances of harassment on non-campus property.

September 1, 2021 – August 31, 2022³

Offense	On Campus	Non-Campus	Public Property	Total	Residential Facilities
Murder/Non-Negligent Manslaughter	0	0	0	0	0
Manslaughter by Negligence	0	0	0	0	0
Rape	0	0	0	0	0
Fondling	0	0	0	0	0
Incest	0	0	0	0	0
Statutory Rape	0	0	0	0	0
Robbery	0	0	0	0	0
Aggravated Assault	0	0	0	0	0
Burglary	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0
Arson	0	0	0	0	0
Domestic Violence	0	0	0	0	0
Dating Violence	0	0	0	0	0
Stalking	0	0	0	0	0
Weapons Law Violations - Arrests	0	0	0	0	0
Drug Law Violations - Arrests	0	0	0	0	0
Liquor law Violations - Arrests	0	0	0	0	0
Weapons Law Violations - Referred for Disciplinary Action	0	0	0	0	0
Drug Law Violations - Referred for Disciplinary Action	0	0	0	0	0
Liquor law Violations - Referred for Disciplinary Action	0	0	0	0	0
Hate Crimes	0	0	0	0	0

³ Although not defined as a Clery crime, in the September 1, 2021-August 22, 2022 reporting period, there were four instances of theft on campus.

September 1, 2020 – August 31, 2021

Offense	On Campus	Non-Campus	Public Property	Total	Residential Facilities
Murder/Non-Negligent Manslaughter	0	0	0	0	0
Manslaughter by Negligence	0	0	0	0	0
Rape	0	0	0	0	0
Fondling	0	0	0	0	0
Incest	0	0	0	0	0
Statutory Rape	0	0	0	0	0
Robbery	0	0	0	0	0
Aggravated Assault	0	0	0	0	0
Burglary	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0
Arson	0	0	0	0	0
Domestic Violence	0	0	0	0	0
Dating Violence	0	0	0	0	0
Stalking	0	1	0	0	0
Weapons Law Violations - Arrests	0	0	0	0	0
Drug Law Violations - Arrests	0	0	0	0	0
Liquor law Violations - Arrests	0	0	0	0	0
Weapons Law Violations - Referred for Disciplinary Action	0	0	0	0	0
Drug Law Violations - Referred for Disciplinary Action	0	0	0	0	0
Liquor law Violations - Referred for Disciplinary Action	0	0	0	0	0
Hate Crimes	0	0	0	0	0

- **How to Obtain Crime and Fire Statistics reported to the Office of Post-Secondary Education**

In compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (1990), codified as 20 U.S.C. 1092 (f): Public Law 89-329, Section 485(a) and (f) of the Higher Education Reauthorization Act (the Clery Act), all federally funded public and private colleges and universities are required to annually report crime and fire statistics by October 1 to the office of Post-Secondary Education of the United States Department of Education (DOE). The Vice President of Facilities & Building Operations submits this information annually. The most current statistics will be reported to the DOE on or about October 1, 2023 and you can view the statistics reported to the Office of Post-Secondary Education by visiting their website <https://ope.ed.gov/security>

Appendix 1 - Relevant Statutory Provisions

- **The Clery Act**

The Clery Act took effect on September 1, 1991. The Clery Act was passed in response to concerns that higher educational institutions were not making public information that would allow people to know how well institutions were providing for the safety of all persons who lived or worked on campus and to prospective members of the college or university community. The DOE was charged with enforcing the Clery Act and working with colleges and universities to meet its mandate. Amendments to the Clery Act were passed in 1992, 1998, 2000, 2008, and 2013, which expanded the scope of the law to include sexual assault reporting, stating requirements where sexually violent offenders are on college and university campuses, clarification on crime records status under the Family Educational Rights and Privacy Act, emergency response and evacuation procedures, missing student notification, fire incidents, and safety and general clarifications on key provisions.

The Clery Act requires that a higher education institution give timely warnings of crimes that pose a threat to personal safety, publish emergency response guidelines, notify the college and university community of real-time emergencies and threats, and make public campus security policies and procedures. By October 1 of each year the Clery Act requires each higher education institution participating in any federal program to prepare, publish, distribute, and provide in hard or electronic means to all current students and employees, and any applicant for enrollment or employment, upon request, an annual security and fire report that includes at a minimum the following information:

1. How to report criminal actions or emergencies and a description of how security employees will respond.
2. Emergency response and evacuation procedures and timely warning communication policy.
3. Outline current policies concerning security and access to campus facilities.
4. Describe campus security personnel and their relationship with local police.
5. Identify security programs and activities for encouraging personal and community safety.
6. Describe missing student notification procedures.
7. Policy concerning possession, use, and sale of alcoholic beverages or illegal drugs and the enforcement of drug-related laws.
8. Describe drug and alcohol abuse education programs.
9. Statistics for the September 1 through August 31 reporting year and the three most recent calendar years of the occurrence on campus, on non-reporting campus property, and on public property of the following that are reported to local police agencies or a campus security authority: criminal homicide (murder and non-negligent and negligent manslaughter), forcible sex offenses and non-forcible sex offenses, robbery, aggravated assault, burglary, motor vehicle theft, arson, arrests or persons referred for campus disciplinary action for illegal weapons violations, drug-related violations, liquor law violations.
10. Statistics for the September 1 through August 31 reporting year and three most recent calendar years by category of prejudice, of any crimes noted in item #9 above involving bodily injury to any persons in which the victim is intentionally selected because of the actual or perceived race, gender, religion, sexual orientation, ethnicity, or disability including crimes of

larceny-theft, simple assault, intimidation, and destruction/damage/vandalism of property.

11. Statistics for the September 1 through August 31 reporting year concerning the occurrence in campus student housing facilities of fires reported to local fire department agencies or to a campus security authority including the date the fire was reported, the nature of the fire, the date and time of the fire, and the general location of the fire.

12. Sexual assault prevention program policy, and information on where to report a sexual assault to campus and local law enforcement authorities.

13. Location of a campus crime log that notes all reported crimes by date, time, location, nature and disposition.

14. Location of a campus fire log that notes all reported fires in on-campus student housing including the date the fire was reported, the nature of the fire, the date and time of the fire, and the general location of the fire.

15. Submit crime and fire statistics to the Law School community and the DOE online by October 1 for this reporting period.

- **Title IX of the Education Amendments of 1972**

Title IX of the Education Amendments of 1972 (Title IX) protects people from discrimination based on sex in education programs or activities that receive federal financial assistance. The DOE Office of Civil Rights is responsible for enforcing Title IX. The law states that no person in the United States shall, based on sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any education program or activity receiving federal financial assistance. The law creates obligations for a college or university to investigate and to provide a “prompt and effective remedy.” If the victim is a student, Title IX means among other things that the college or university must provide an environment that does not interfere with the victim’s right to pursue an education. The college or university incurs this obligation when a victim has given notice to a “responsible employee” or when the college or university, in the exercise of reasonable care, should have known about the assault or harassment.

- **Violence against Women Reauthorization Act of 2013 (Pub. Law 113-4)**

On March 7, 2013, President Obama signed the Violence against Women Reauthorization Act of 2013 (Public law 113-4). Among other provisions, this law amended Section 485(f) of the Higher Education Authorization Act. The statutory changes required colleges and universities to complete statistics for instances of sexual assault, domestic violence, dating violence, and stalking that are reported to campus security authorities or local police agencies. These revisions will be incorporated into the annual report for colleges and universities about these crimes and regulations set forth by the established DOE guidelines.

- **State of New York Education Law**

State Education Law Article 129-A, entitled “Regulation by Colleges of Conduct on Campuses and Other College Property Used for Educational Purposes,” requires all colleges in the State of New York to create certain policies and procedures and to certify annually that the information concerning such policies and procedures has been provided to students. This information is included under the security section in the online student handbook. Also, all first-year students are provided a hard copy with the information contained under Article 129-A during the first-week orientation and it was posted via an announcement on the Law School portal on or about the second week of August.

The requirements of Article 129-A are fully covered in this Annual Report. The Article outlines requirements for maintaining public order on higher education campus properties, including the creation of an Advisory Committee on Campus Security (Section 6431); informing the community of sexual assault, domestic violence, and stalking prevention information (Section 6432); noting campus crime reporting procedures and statistics (Section 6433); and outlines procedures for investigating violent felony offenses and reports of missing students (Section 6434); Section 6435 describes the responsibilities for campus security officers who are employed at colleges outside the limits of any city having a population of fewer than one million persons. (This section does not apply to New York Law School); Section 6436 establishes requirements that the Law School must adhere to in providing information to students about bias-related crimes; Section 6437 prohibits the marketing of credit cards except within specific guidelines stated by the law. The Law School has adopted this guideline as its marketing policy. The open advertising, marketing, or merchandising of credit cards to faculty, students, or employees is prohibited; and Section 6438 requires the Law School to provide written notification to students residing in NYLS-owned or operated housing concerning a description of such housing facility's fire safety system, including whether the housing is or is not equipped with a sprinkler system. The Law School must also indicate, within such written notification, how to access the campus fire safety report on student housing.

All colleges that receive state aid must provide information to students about bias-related crimes under Section 6436 of the New York State Education Law. Also, this annual security and fire report notes, in several references, the location of the Office of Security and Life Safety and contact information for the Vice President of Facilities & Building Operations who can provide the same statistical information.

Section 6434 of the Education Law requires college and university security departments to investigate any violent felony offense, as defined in 70.02 of the New York State Penal Law, occurring at or on the grounds of each such institution, and providing for the investigation of a report of any missing student. Campus security must coordinate the investigation of such crimes and reports with local law enforcement agencies. This includes situations where a student is at or on the grounds of a college or university, or a report that any college or university student who resides in a facility owned or operated by the college or university is reported missing from their residence. In these instances, the local police authority must be promptly contacted.

Article 129-B, entitled "Implementation by Colleges and Universities of Sexual Assault, Dating Violence, Domestic Violence and Stalking Prevention and Response Policies and Procedures, requires higher education institutions to adopt written rules implementing Article 129-B by amending its code of conduct or other comparable policies (Section 6440); Article 129-B, the provisions of which are fully covered in this Annual Report, requires such institutions to: adopt a definition of "affirmative consent to sexual activity," as set forth in Section 6441(1); adopt a policy for alcohol and/or drug use amnesty, as set forth in Section 6442; adopt a Student's Bill of Rights, as set forth in Section 6443; advise reporting individuals of their rights regarding reports of sexual assault (Section 6444); conduct, no less than every other year, a campus climate assessment to ascertain general awareness and knowledge of the provisions of Article 129-B (Section 6445). The Law School last conducted such a campus climate assessment in on or about April of 2023; the results can be found at <https://www.nyls.edu/title-IX-campus-survey> and were posted on the Law School portal for the community. The next climate assessment report is due in the spring of 2025 and will

continually ensure that reporting individuals always have information regarding the confidential reporting of domestic violence, dating violence, stalking, or sexual assault, and related procedures (Section 6446); adopt a comprehensive student onboarding and ongoing education campaign to educate members of the Law School community about domestic violence, dating violence, stalking, and sexual assault, in compliance with applicable federal laws, including the Clery Act as amended by the Violence Against Women Act (Section 6447) and make an annual report to the State education department specified information about reports of domestic violence, dating violence, stalking and sexual assault (Section 6449).

The Federal Bureau of Investigation's Hierarchy Rule must apply when counting multiple offenses. This rule requires that the most serious offense be counted when more than one offense was committed during a single incident at the same time and place. The Clery Act hierarchy and primary crimes are:

- Murder and Non-negligent Manslaughter
- Negligent Manslaughter
- Sex Offenses (Rape, Fondling, Incest, Statutory rape)
- Robbery
- Aggravated Assault
- Burglary
- Motor Vehicle Theft
- Arson
- Disciplinary Action
- Hate Crimes (Larceny/Theft, Simple Assault, Intimidation, Destruction/Vandalism Property)
- Dating and Domestic Violence, and Stalking

Appendix 2 – Fire Safety Definitions

Arson – Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling, house, public building, motor vehicle or aircraft, personal property of another, etc. Maybe classified as structural, mobile, or other.

Cause of Fire – The factor or factors that give rise to a fire. The casual factor may be but is not limited to, the result of an unintentional action, mechanical failure, or an act of nature.

Evacuation Drill – A supervised practice of a mandatory evacuation of a building in the event of an emergency such as a fire.

Fire – Any open flame or burning in a place not intended to contain the burning or in an uncontrolled manner.

Fire Related Injury – Any instance in which any person is injured because of a fire, including an injury sustained from a natural or accidental cause while involved in fire control, attempting rescue, or escaping from dangers.

Fire Related Death - Any instance in which any person is killed because of a fire, including death sustained from a natural or accidental cause while involved in fire control, attempting rescue, or escaping from dangers, or who passes away within one year of their injuries sustained in such fire.

Fire Safety System – Any mechanism or system related to the detection of fire, the warning resulting from fire, or control of a fire including:

- Sprinkler Systems and all associated devices (water flows, tampers, etc...)
- Standpipe Systems (Hose Racks, Gravity Tanks, Siamese Connections)
- Speakers and Strobes (Visual and Audio)
- Supervised or Stand-Alone Smoke Detectors
- Fire Doors and Fire Rated walls
- Fire Dampers
- Smoke Control and Reduction Mechanisms
- Fire Pumps

Property Value – The estimated value of the items and contents within a structure lost because of a fire, in terms of the replacement cost in kind and quantity including contents damaged, related damages from water and/or smoke and overhaul.

Appendix 3 - New York Law School Fire Statistics Three-Year History

Reporting Period (September 1, 2022, to August 31, 2023)

No Longer Applicable for Saint George Residence Hall Effective This Reporting Period

Reporting Period (September 1, 2021, to August 31, 2022)

Saint George Residence Hall – 100 Henry Street, Brooklyn NY 11201

Date & Time	Location	Cause	Number of Deaths	Injuries requiring medical attention	Dollar value of property damage
None	-	-	0	0	\$0

Reporting Period (September 1, 2020, to August 31, 2021)

Saint George Residence Hall – 100 Henry Street, Brooklyn NY 11201

Date & Time	Location	Cause	Number of Deaths	Injuries requiring medical attention	Dollar value of property damage
None	-	-	0	0	\$0

Campus Fire Log

The Law School's Campus Fire Log lists all crimes including date, time, location, nature, and disposition reported to the Office of Security and Safety. This public Log is maintained by the Vice President of Facilities & Building Operations and is available for inspection weekdays during regular business hours in the Office of Security & Life Safety. In compliance with the Clery Act, a fire is any instance of open flame or other burning in a place not intended to contain the burning or in a controlled manner.

The historical log can also be found at:

<https://go.nyls.edu/documents/20182/3294648/Campus+Crime+and+Fire+Log/5aef0c23-9cf7-478e-b406-db3ba5cf3ebc>